

CHEVY CHASE VILLAGE
 FY2020 CONSOLIDATED BUDGET
 SECOND DRAFT - March 11, 2019 Public Hearing

		FY'17		FY'18		FY'19		FY'20	
<i>Police Department</i>		<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
Personnel:		<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
Payroll			983,275		1,027,237		1,067,654		1,149,834
	Salaries	974,879		1,022,509		1,055,654		1,137,834	
	Overtime	8,396		4,728		12,000		12,000	
Employer Obligations			85,749		92,920		109,981		114,784
	FICA-Employer	71,284		74,726		83,181		87,984	
	Unemployment Insurance	1,948		1,639		6,800		6,800	
	Workers' Compensation	12,517		16,555		20,000		20,000	
Employee Benefits			211,895		226,872		235,818		312,169
	Sick Leave	10,023		7,906		9,000		11,000	
	Health/Dental/Vision Insurance	87,868		102,954		102,608		167,794	
	Life & Disability Insurance	11,151		11,360		13,510		15,000	
	Pension Contributions	101,407		103,065		107,850		115,525	
	Employee Relations	1,446		1,587		2,850		2,850	
Organizational Development			3,259		3,772		5,750		5,750
	Conferences	1,003		1,682		3,000		3,000	
	Dues & Subscriptions	1,546		1,360		1,000		1,000	
	Employee Recruiting	0		730		1,000		1,000	
	Program Accreditation	0		0		0		0	
	Seminars & Training	710		0		750		750	
	Subtotal	1,284,178	1,284,178	1,350,801	1,350,801	1,419,203	1,419,203	1,582,537	1,582,537

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Operations	<i>Actuals Line Items</i>	FY'17	<i>Actuals Line Items</i>	FY'18	<i>Budgeted Line Items</i>	FY'19	<i>Proposed Line Items</i>	FY'20
		<i>Actuals Subtotals</i>		<i>Actuals Subtotals</i>		<i>Budgeted Subtotals</i>		<i>Proposed Subtotals</i>
Communications		8,650		9,044		11,050		11,050
Internet Access	539		450		550		550	
Office Phone Usage	2,936		3,998		5,000		5,000	
Cell Phone Usage	1,136		1,135		1,500		1,500	
CJIS Logins	798		700		1,100		1,100	
MDT Wireless Service	3,241		2,761		2,900		2,900	
General		10,618		11,773		14,550		14,550
Books & Publications	0		0		100		100	
Reimbursements: Mileage/Other	206		526		350		350	
Printing	0		320		600		600	
Uniforms: Cleaning	3,448		3,830		4,300		4,300	
Uniforms: Cloth	1,239		5,711		3,800		3,800	
Uniforms: Equipment	5,725		1,586		5,400		5,400	
Insurance		10,500		10,339		11,000		11,000
Police Liability Insurance	6,500		5,884		6,500		6,500	
Police Vehicle Insurance	4,000		4,455		4,500		4,500	
Insurance Deductible	0		0		0		0	
Professional Services		0		500		500		500
Public Safety(Legal)	0		0		0		0	
Medicals & Physicals	0		452		500		500	

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Service Contracts		635,390		475,092		355,700		355,700
Police Copier Service	2,544		2,065		2,700		2,700	
Police Svc Cnt (Radios/Lasers)	0		0		1,000		1,000	
Gun Range	0		2,200		2,000		2,000	
Contractor Processing	632,846		470,827		350,000		350,000	
Supplies		6,917		9,943		12,050		13,050
Police Office Supplies	3,534		4,521		5,000		5,000	
Small Tools & Supplies	191		383		550		550	
Police Ammunition	1,570		1,528		3,000		4,000	
Street Signage	1,622		3,511		3,500		3,500	
Vehicle Operations		18,384		20,036		23,000		23,000
Fuel	8,968		10,634		13,000		13,000	
Maintenance	0		0		2,500		2,500	
Repairs	9,416		9,402		7,500		7,500	
Equipment M&R		1,407		735		1,500		1,500
Equipment Repair & Maintenance	592		375		1,000		1,000	
Office Equipment & Furniture	815		360		500		500	
Computer & Technical Support		1,130		690		3,700		3,700
Software Upgrades	0		0		200		200	
Hardware Systems	1,045		410		1,000		1,000	
Installations & Setup & Peripherals	85		280		500		500	
SW/Hardware New Sys/Apps	0		0		2,000		2,000	
Subtotal	692,996	692,996	538,104	538,152	433,050	433,050	434,050	434,050
Total Police	1,977,174	1,977,174	1,888,905	1,888,953	1,852,253	1,852,253	2,016,587	2,016,587

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Communications		<i>Actuals</i>	FY'17	<i>Actuals</i>	FY'18	<i>Budgeted</i>	FY'19	<i>Proposed</i>	FY'20
		<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
Personnel:									
	Payroll		251,313		273,508		284,373		276,932
	Salaries	229,662		247,858		265,023		255,932	
	Overtime	21,651		25,650		19,350		21,000	
	Employer Obligations		19,469		20,091		22,998		22,812
	FICA-Employer	18,263		19,799		20,998		20,812	
	Unemployment Insurance	982		0		1,000		1,000	
	Workers' Compensation	224		292		1,000		1,000	
	Employee Benefits		66,880		68,436		81,405		69,105
	Sick Leave	1,299		1,047		2,500		3,000	
	Health/Dental/Vision Insurance	38,255		39,213		44,605		32,125	
	Life & Disability Insurance	3,072		3,595		4,450		4,750	
	Pension Contributions	23,566		23,698		28,600		27,980	
	Employee Relations	688		883		1,250		1,250	
	Organizational Development		397		225		225		225
	Conferences	0		303		0		0	
	Dues & Subscriptions	22		57		75		75	
	Employee Recruiting	375		375		0		0	
	Seminars & Training	0		0		150		150	
	Subtotal	338,059	338,059	362,770	362,260	389,001	389,001	369,074	369,074

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Operations	Actuals Line Items	FY'17	Actuals Line Items	FY'18	FY'20		Proposed Line Items	Proposed Subtotals
		Actuals Subtotals		Actuals Subtotals	Budgeted Line Items	Budgeted Subtotals		
Communications		2,700		1,423		2,570		2,570
Office Phone Usage	1,167		161		1,000		1,000	
Cell Phone Usage	1,037		863		1,000		1,000	
CJIS Logins	413		399		420		420	
General								
Reimbursements: Mileage/Other	43		0		50		50	
Printing	40		0		100		100	
Service Contracts		13,424		13,934		14,175		15,000
Comm Ctr Svc Cnt	0		0		0		0	
Comm Center(other)	0		0		0		0	
RMS/CAD/Mobile Software	13,424		13,934		14,175		15,000	
Supplies		951		539		2,000		2,000
Comm Ctr Office Supplies	951		539		2,000		2,000	
Equipment M&R		392		277		1,000		1,000
Equipment Repair & Maintenance	392		277		1,000		1,000	
Computer & Technical Support		208		1,081		2,650		4,650
Office Equipment & Furniture	0		897		500		2,500	
Hardware Systems	109		154		1,000		1,000	
Installations, Setup & Support	0		0		150		150	
SW/Hardware New Sys/Apps	99		30		1,000		1,000	
Subtotal	17,675	17,675	17,254	17,254	22,395	22,395	25,220	25,220
Total Communications	355,734	355,734	380,024	379,514	411,396	411,396	394,294	394,294

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Public Works			FY'17		FY'18	FY'19	FY'20
	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>
	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Proposed</i>
							<i>Subtotals</i>
Personnel:							
Payroll			402,622		409,979	431,652	431,987
	Salaries	401,911		408,692		430,652	430,987
	Overtime	711		1,287		1,000	1,000
Employer Obligations			36,925		40,626	49,994	49,988
	FICA-Employer	30,071		30,663		32,994	32,988
	Unemployment Insurance	1,212		581		2,000	2,000
	Workers' Compensation	5,642		9,382		15,000	15,000
Employee Benefits			114,155		121,095	129,912	142,498
	Sick Leave	1,481		1,747		3,000	3,000
	Health/Dental/Vision Insurance	64,604		70,843		75,328	87,498
	Life & Disability Insurance	4,873		4,945		5,504	6,200
	Pension Contributions	42,277		42,394		44,280	44,000
	Employee Relations	920		1,166		1,800	1,800
	Temporary Labor		10,361		8,097		12,000
	Contract Labor/Temp Staff	10,361		8,097		12,000	13,000
Organizational Development			159		0	750	750
	Seminars & Training	159		0		750	750
	Subtotal	564,222	564,222	579,797	579,797	624,308	638,223

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Operations	<i>Actuals Line Items</i>	<i>FY'17 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'18 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>Proposed Subtotals</i>
Communications		2,727		2,661		3,000		3,000
Office Phone Usage	173		445		300		300	
Cell Phone Usage	2,554		2,216		2,700		2,700	
Refuse & Recycling		254,493		262,535		297,058		304,360
Brush	10,539		6,844		22,000		22,000	
Leaves	7,734		12,348		10,000		10,000	
Refuse	14,625		21,687		25,000		25,000	
Contract Collection: Refuse	147,192		147,253		154,741		159,560	
Contract Collection: Recycling	74,403		74,403		85,317		87,800	
General		2,949		1,300		2,500		2,500
Public Works Uniforms	2,949		1,300		2,500		2,500	
Insurance		4,417		4,491		4,900		4,900
Public Works Vehicle Ins.	3,999		3,924		4,300		4,300	
Professional Services		0		0		0		0
Medicals & Physicals	418		567		600		600	
Weather Events		8,387		13,735		33,500		33,500
Weather Events: Labor	5,374		6,910		17,500		17,500	
Weather Events: Material	3,013		5,273		15,000		15,000	
Weather Events: Equipment	0		1,552		1,000		1,000	
Supplies		2,142		2,661		4,000		4,000
Tools & Supplies	2,142		2,661		4,000		4,000	
Vehicle Operations		33,320		29,458		41,000		41,000
Fuel	10,071		11,309		13,000		13,000	
Parts & Supplies	0		0		4,000		4,000	
Repairs & Maintenance	23,249		18,149		24,000		24,000	
Equipment M&R		579		0		500		1,000
Equipment Repair & Maintenance	579		0		500		1,000	
Subtotal	309,014	309,014	316,841	316,841	386,458	386,458	394,260	394,260
Total Public Works	873,236	873,236	896,638	896,638	1,010,766	1,010,766	1,032,483	1,032,483

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		Actuals Line Items	FY'17	Budgeted	FY'18	Proposed	FY'19	Proposed	FY'19
			Actuals Subtotals	Line Items	Budgeted Subtotals	Line Items	Proposed Subtotals	Line Items	Proposed Subtotals
General Government									
Personnel:									
Payroll			448,731		386,959		465,494		476,024
	Salaries	445,860		381,755		460,994		471,524	
	Overtime	2,871		5,204		4,500		4,500	
Employer Obligations			34,473		28,877		40,116		41,121
	FICA-Employer	31,971		28,223		35,266		36,271	
	Unemployment Insurance	702		420		850		850	
	Workers' Compensation	1,800		234		4,000		4,000	
Employee Benefits			95,616		85,159		122,895		147,400
	Sick Leave	4,248		3,304		4,000		5,000	
	Health/Dental/Vision Insurance	44,275		42,640		65,000		86,776	
	Life & Disability Insurance	4,123		3,855		5,845		6,200	
	Pension Contributions	41,993		34,562		46,550		47,924	
	Employee Relations	977		798		1,500		1,500	
Organizational Development			20,716		32,736		24,500		25,800
	Conferences	3,876		4,483		6,500		6,800	
	Dues & Subscriptions	15,044		15,627		14,000		15,500	
	Employee Recruiting	598		9,934		500		500	
	Temp Labor	1,198		2,692		0		0	
	Seminars & Training	0		0		3,500		3,000	
	Subtotal	599,536	599,536	533,731	533,731	653,005	653,005	690,345	690,345

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	<i>Actuals</i>	<i>FY'17</i>	<i>Actuals</i>	<i>FY'18</i>	<i>Budgeted</i>	<i>FY'19</i>	<i>Proposed</i>	<i>FY'20</i>
<i>Operations</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
Communications		6,958		6,385		8,100		8,100
Office Phone Usage	3,947		3,961		5,000		5,000	
Cell Phone Usage	2,003		1,464		2,100		2,100	
MDT Wireless Service	1,008		960		1,000		1,000	
Community Events		20,338		21,366		26,300		27,500
Halloween	1,317		1,482		1,500		1,700	
Winter Holiday Party	12,893		14,475		14,500		15,500	
Other Community Events	2,788		3,255		8,500		8,500	
Annual Meeting	157		295		200		200	
July 4th	3,183		1,859		1,600		1,600	
General		34,614		25,892		32,850		33,350
Payroll Processing	5,117		5,084		6,000		6,500	
Bank Charges	12,666		0		0		0	
Newsletter	6,417		6,784		8,500		8,500	
Elections	0		0		1,500		1,500	
Books & Publications	0		0		100		100	
Meeting Expenses	157		0		1,500		1,500	
Reimbursements: Mileage/Other	646		754		500		500	
Metered Postage	2,015		2,010		1,500		1,500	
Bulk Permit Postage	4,052		3,725		4,000		4,000	
General Postage	773		520		750		750	
Printing	2,771		7,015		8,500		8,500	

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Insurance		31,859		24,753		32,850		32,850
General & Excess Liability	25,125		17,300		24,850		24,850	
Primary Endorsements (LGIT)	0		888		1,000		1,000	
Public Officials	4,596		4,474		5,000		5,000	
Treasury, Fidelity & Crime	2,138		2,091		2,000		2,000	
Professional Services		23,397		17,652		22,500		22,500
Accounting & Audit	16,731		8,850		12,750		12,750	
Legal:Notices	0		0		1,500		1,500	
Website Maintenance & Improvement	6,666		8,802		8,250		8,250	
Service Contracts		8,863		9,201		9,515		9,515
Admin Copier/Fax Service	6,693		7,134		7,100		7,100	
Postage Meter & Scale Rental	816		713		915		915	
Accounting Software Contract	1,354		1,354		1,500		1,500	
Supplies		6,076		3,888		7,500		7,500
Administration Office Supplies	6,076		3,888		7,500		7,500	
Equipment M&R		0		600		600		600
Equipment Repair & Maintenance	0		0		600		600	
Computer & Technical Support		9,729		6,483		14,975		14,975
Office Equipment & Furniture	257		152		625		625	
Software Upgrades	32		0		1,750		1,750	
Hardware Systems	32		0		3,000		3,000	
Data Backup	9,000		6,320		7,500		7,500	
Installations & Setup	0		0		200		200	
Peripherals	108		11		400		400	
SW/Hardware New Sys/Apps	300		0		1,500		1,500	
Subtotal	141,834	141,834	115,620	116,220	155,190	155,190	156,890	156,890
Total General Government	741,370	741,370	649,351	649,951	808,195	808,195	847,235	847,235
Professional Services	<i>Actuals Line Items</i>	<i>FY'17 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'18 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>FY'19 Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>FY'20 Proposed Subtotals</i>
Legal-General Counsel	46,803	46,803	36,864	36,864	95,000	95,000	90,000	90,000
Engineers & Other	15,901	15,901	3,739	3,739	5,000	5,000	10,000	10,000
Total Professional Services	62,704	62,704	40,603	40,603	100,000	100,000	100,000	100,000
Subtotal On Going Operations	4,010,218	4,010,218	3,855,521	3,855,659	4,182,610	4,182,610	4,390,599	4,390,599

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Facilities, Fleet & Infrastructure Village Hall	<i>Actuals</i>	<i>FY'17</i>	<i>Actuals</i>	<i>FY'18</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
Systems & Structures		6,655		2,920		17,500		17,500
Building:Systems & Structures	4,173		0		10,000		10,000	
Building:Repair & Maintenance	1,983		455		3,000		3,000	
Building:Finshes/Public	499		2,465		4,500		4,500	
Insurance		1,500		2,150		2,375		2,475
Boiler	0		0		275		275	
Property (LGIT)	1,500		2,150		2,100		2,200	
Service Contracts		42,163		47,752		42,292		43,396
Janitorial Services	24,980		26,527		29,792		30,536	
Security Cameras	2,922		3,071		3,000		3,360	
Generator	1,657		629		1,500		1,500	
Heating & Air Conditioning	12,604		17,525		8,000		8,000	
Supplies		3,685		2,796		4,450		4,450
Consumables:Building	3,685		2,796		4,200		4,200	
Small Tools & Supplies	0		0		250		250	
Utilities		37,956		31,664		38,000		38,000
Building Electricity	22,576		21,812		22,000		22,000	
Gas	6,146		6,150		9,000		9,000	
Water & Sewer	9,234		3,702		7,000		7,000	
Equipment M&R		0		0		0		0
Equipment Repair & Maintenance	0		0		0		0	
Subtotal	91,959	91,959	87,282	87,282	104,617	104,617	105,821	105,821

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	<i>Actuals</i>	FY'17	<i>Actuals</i>	FY'18	<i>Budgeted</i>	FY'19	<i>Proposed</i>	FY'20
<i>Parks, Trees & Greenspace</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Budgeted</i>	<i>Line Items</i>	<i>Proposed</i>
		<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>
Communications		7,725		7,734		8,250		8,250
Emergency Phones	2,601		3,053		1,450		1,450	
Security Cameras/Contracts/Phones	5,124		4,681		6,800		6,800	
Grounds & Amenities		38,139		51,296		48,000		63,000
Fixtures, Accessories & Fence	3,010		16,873		5,000		5,000	
Turf & Shrubs	1,681		2,096		2,000		17,000	
Landscape Maintenance Services	29,958		27,661		30,000		30,000	
Belmont Buffer M&R	3,490		3,416		6,000		6,000	
Landscape Design	0		0		0		0	
Western Grove Park Maintenance	0		1,250		5,000		5,000	
Service Contracts		5,666		5,001		5,388		7,388
Pest Control Services	1,096		1,137		1,388		1,388	
Irrigation Systems	4,570		3,864		4,000		6,000	
Supplies		27		250		250		250
Small Tools & Supplies	27		0		250		250	

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Tree Program		109,415		98,928		146,500		146,500
Inspections	23,641		19,560		25,000		25,000	
Planting Program/Tree Stock	10,848		8,520		7,000		7,000	
Young Tree/Task Specific	0		0		500		500	
Routine Pruning	43,200		61,625		60,000		65,000	
Fertilization/Root & Ground Work	0		0		1,000		1,000	
Pest & Disease Control	130		0		10,000		5,000	
Dutch Elm Disease Prevention	1,604		0		5,000		5,000	
Removals	24,685		4,860		25,000		25,000	
Reforestation Program	200		175		7,000		7,000	
Stump Grinding & Hauling	5,107		4,188		5,500		5,500	
Arborist 2	0		0		500		500	
Utilities		3,047		1,750		4,100		4,100
Buffer Path Lights	3,047		2,935		3,600		3,600	
Buffer Water	0		0		500		500	
Equipment M&R		0		500		500		500
Equipment Repair & Maintenance	0		0		500		500	
Subtotal	164,019	164,019	165,894	165,459	212,988	212,988	229,988	229,988
		<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
		<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
Lights								
Utilities		28,882		31,942		40,000		40,000
Street Lights-Utility	28,882		31,942		40,000		40,000	
	28,882	28,882	31,942	31,942	40,000	40,000	40,000	40,000
Subtotal Facilities, Fleet & Infrastructure	284,860	284,860	285,118	284,683	357,605	357,605	375,809	375,809

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Capital Equipment Purchases

Department/Category								
General Government		6,900		0		0		0
Equipment Purchases	0		0		0		0	
Vehicle Purchases	0		0		0		0	
Computer Servers	0		0		0		0	
Website Redesign	6,900		0		0		0	
New Technology		4,908		3,539		111,000		128,000
Radio Upgrades	0		0		0		0	
Vehicle Purchases	0		0		91,000		108,000	
Public Safety Technology	4,908		3,539		20,000		20,000	
Communications		0		0		0		0
Equipment Purchases	0		0		0		0	
Public Works		47,898		152,819		0		0
Equipment Purchases	4,200		0		0		0	
Vehicle Purchases	43,698		152,819		0		0	
Subtotal	59,706	59,706	156,358	156,358	111,000	111,000	128,000	128,000

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Capital and Special Projects

Street Light Upgrades	0	0	0	0	10,000	10,000	10,000	10,000
Street Maintenance	96,963	96,963	102,436	102,436	50,000	50,000	50,000	50,000
Buffer Area Sidewalk Replacement			73,400	73,400	0	0	0	0
Municipal Storm Drain System			0	0	15,000	15,000	100,000	100,000
Sidewalk Maintenance	1,712	1,712	0	0	3,500	3,500	3,500	3,500
Brookville Road Park Development			121,430	121,430	0	0	0	0
Village Hall Sidewalk, P/W Yard Fence Wall Rep.			94,624	94,624	0	0	0	0
Historical Society Donation			15,000	15,000				
Subtotal	98,675	98,675	406,890	406,890	78,500	78,500	163,500	163,500
Subtotal Capital Projects	158,381	158,381	563,248	563,248	189,500	189,500	291,500	291,500
Total Expenses	4,453,459	4,453,459	4,703,887	4,703,590	4,729,715	4,729,715	5,057,908	5,057,908