



## Education

School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Degree or Diploma
Graduate				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business/Trade /Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	

## Employment

Company Name	Telephone
Address	Employed (Month/Year) From: _____ To: _____
Name of Supervisor	Hourly Rate Start: _____ Last: _____
Job Title and description of work	Reason for leaving  May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No Reason:

Company Name	Telephone
Address	Employed (Month/Year) From: _____ To: _____
Name of Supervisor	Hourly Rate Start: _____ Last: _____
Job Title and description of work	Reason for leaving  May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No Reason:

Company Name	Telephone
Address	Employed (Month/Year) From: _____ To: _____
Name of Supervisor	Hourly Rate Start: _____ Last: _____
Job Title and description of work	Reason for leaving  May we contact: <input type="checkbox"/> Yes <input type="checkbox"/> No Reason:

## Military

Did you serve in the U.S. Armed Forces?  Yes  No If "Yes," in which Branch? \_\_\_\_\_

Describe any training received relevant to the position for which you are applying. \_\_\_\_\_

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## Additional Information

Membership in professional and civic organizations, special accomplishments, awards, etc.  
(Exclude those that may disclose your race, color, religion, age or national origin)

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## References (no relatives)

Name	Relationship and length of time known	Address	Telephone

Please read and understand the statement before signing this application:

The information I have provided in this application is true, correct and complete. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for my immediate termination.

I authorize the employer to contact and obtain information about me from previous employers, educational institutions and references provided, and other parties necessary to verify the accuracy of information disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my application, I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations or organizations who provide information for this purpose.

This application will expire in one year. After that date, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand I may resign at any time, and the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such an officer.

I, \_\_\_\_\_, fully understand and accept all terms and conditions in the above statement.  
*Printed Name*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_