



**FY2018 FIRST DRAFT BUDGET**

**OPERATING BUDGET**

**EXPENSE HIGHLIGHTS: ONGOING PROGRAMS**

**Personnel, Department Services**

*(28 full-time employees including 2 contract employees)*

- **Salaries**—The Bureau of Labor Statistics’ (BLS) consumer price index for urban wage earners in the Washington/Baltimore area for 2016 has not yet been released. Historically, this index has been the marker used by the Board in determining the cost-of-living adjustment (COLA) for the next fiscal year. Pending issuance of this information, a 1.2% (the index released as of December 2016) COLA has been reflected for all personnel salaries, including contract employees, and a 4% performance/merit increase has been reflected for all eligible employees (see the personnel-related information located behind Tab 5). All other salary-impacted line items have been adjusted accordingly (e.g., disability insurance, FICA, pension contributions, etc.). The actual COLA as released by BLS will be reflected in the draft budget presented for the Board’s Public Hearing in March.
- **Health Insurance**—As the Board is aware, last Fall we joined the Montgomery County Health Insurance Program to take advantage of their sizeable group, which affords them access to lower premiums that the Village can obtain on its own.  
The county’s policies renew January 1 of each year, which requires us to budget for a mid-fiscal year increase. This is in addition to the 3% buffer that we budget per department in anticipation of mid-year plan modifications such as additional dependents or coverage changes. At 1/1/2017, the county’s rates increased by approximately 3.5% and we have budgeted for a 5% increase at 1/1/2018.
- **Sick Leave**—This figure grows each year due to increased sick leave balances as a result of longer tenure and higher salaries. The Village Personnel Code states that an employee is entitled to compensation at the end of the calendar year in an amount equal to one third of their accumulated sick leave balance that exceeds 30 days. Employees accrue one “sick day” each month. Typically employees become eligible for this “sick leave bonus” after their fourth year of service. Our current average employee tenure is 12.5 years. In this past year, 19 of our 28 employees were eligible to receive the end-of-year payout.

**Operations, Department Services**

- Village-wide operations expenses are up 6.7% in the draft FY2018 budget when compared to the FY2017 original draft budget.

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**General Funds and SafeSpeed Budgets  
Proposed**

<b>I. Revenue</b>	<b>FY2018</b>
Income Tax	2,200,000
Property Tax	960,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	425,757
SafeSpeed Citation Revenue	<u>1,162,500</u>
<b>Total Revenue</b>	<b>4,791,757</b>

**II. Costs**

<b>A. On-going Program</b>	<b>Personnel</b>	<b>Operations</b>	<b>Total</b>
<u>Department Services</u>			
Police	1,459,696	794,220	2,253,916
Communications	401,169	22,720	423,889
Public Works	640,988	367,990	1,008,978
General Government	631,399	161,090	792,489
Professional Services	0	100,000	100,000
<u>Facilities, Fleet, &amp; Infrastructure</u>			
Village Hall		97,975	97,975
Parks, Trees, & Greenspaces		209,938	209,938
Lights		42,500	42,500
<b>Subtotal</b>	<u>3,133,252</u>	<u>1,796,433</u>	<u>4,929,685</u>

**Surplus/Deficit** (137,928)

**B. Capital Projects**

Equipment

Public Safety Technology	20,000
Mobile Data Terminals/Public Safety	12,000
Snow Blower	6,000
Pick Up Truck	42,000
Medium-Duty Dump Truck	110,000

Projects

Sidewalk Maintenance	3,500
Street Maintenance	111,000
Streetlight Upgrade	10,000
Buffer Area Sidewalk Replacement	71,500
Storm Drain System	15,000
Brookville Road Park Development	82,000
P/W Yard, Fence, Wall Replacement	80,000

**Subtotal** 563,000

**Total Costs** 5,492,685

**III. Budgeted Deficit/Draw on Reserves/Surplus** (700,928)



## FY2018 FIRST DRAFT BUDGET

### EXPENSE HIGHLIGHTS: POLICE

*Specific areas of note within the draft budget.*

#### **Police, Personnel**

*(12 total full-time employees: 11 sworn (incl. 1 contract employee), 1 civilian)*

- Personnel expenses remain flat beyond salaries and benefits (see pages labeled 3-1).

#### **Police, Operations**

- No major operational changes are budgeted and expenses are expected to remain relatively flat.
- **Uniforms**—Chief Fitzgerald has found a new bulletproof vest that is made of a lighter and more comfortable material. Given the extensive amount of time that our officers spend outside during the summer, including while performing house checks and foot patrols, the use of a lighter, more breathable material, would add greatly to our officers' comfort.

The vests are \$300 more than the current vests that we purchase for a total of \$700/vest. Vests are replaced on a 5-year cycle. There are two bulletproof vests scheduled for replacement in FY2018. I have included the additional \$600 in the proposed budget; however, we receive a 50% reimbursement for the cost of purchasing bulletproof vests through the US Department of Justice's Bureau of Justice's Assistance's Bulletproof Vest Partnership. Although we expect to receive a 50% reimbursement, the initial expenditure must still be reflected within the operating budget.

- **Vehicle expenses**—
  - The vehicle repairs budget has been increased to recognize the expiration of the vehicle warranties on all four of the cruisers and the aging fleet.
  - Vehicle fuel has been reduced by \$2,000 due to steady gas prices.
- **Potential Modification to the Contractor Processing Line Item**—The Board and staff are currently exploring a camera monitoring system for the issuance of warning letters to drivers attempting to illegally enter Wisconsin Avenue from westbound Grafton Street. Since this program has not yet received approval, the contractor processing line item has not been amended to reflect this potential new program. Staff plans to present a proposal from the contractor for this new program to the Board at its March 13, 2017 regular meeting.

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CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

<i>Police Department</i>		FY'15		FY'16		FY'17		FY'18	
		<i>Actuals Line Items</i>	<i>Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>Proposed Subtotals</i>
<b>Personnel:</b>									
Payroll			890,088		980,739		1,039,862		1,079,808
	Salaries	878,031		974,935		1,025,862		1,065,808	
	Overtime	12,057		5,804		14,000		14,000	
Employer Obligations			77,997		102,546		111,350		114,410
	FICA-Employer	65,860		71,837		79,550		82,610	
	Unemployment Insurance	3,842		3,221		6,800		6,800	
	Workers' Compensation	8,295		27,488		25,000		25,000	
Employee Benefits			217,950		200,442		223,313		260,228
	Sick Leave	9,469		8,732		9,000		10,500	
	Health/Dental/Vision Insurance	106,644		87,717		95,473		125,368	
	Life & Disability Insurance	7,962		10,607		12,000		13,510	
	Pension Contributions	91,154		91,522		103,990		108,000	
	Employee Relations	2,721		1,864		2,850		2,850	
Organizational Development			5,732		4,771		5,000		5,250
	Conferences	1,000		2,986		3,000		3,000	
	Dues & Subscriptions	1,162		1,445		750		1,000	
	Employee Recruiting	0		0		500		500	
	Program Accreditation	3,470		0		0		0	
	Seminars & Training	100		340		750		750	
	<b>Subtotal</b>	<b>1,191,767</b>	<b>1,191,767</b>	<b>1,288,498</b>	<b>1,288,498</b>	<b>1,379,525</b>	<b>1,379,525</b>	<b>1,459,696</b>	<b>1,459,696</b>

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Operations	<i>Actuals Line Items</i>	<b>FY15 Actuals Subtotals</b>	<i>Actuals Line Items</i>	<b>FY16 Actuals Subtotals</b>	<i>Budgeted Line Items</i>	<b>FY17 Budgeted Subtotals</b>	<i>Proposed Line Items</i>	<b>FY18 Proposed Subtotals</b>
Communications		8,644		7,740		8,520		9,020
Internet Access	540		450		520		520	
Office Phone Usage	3,389		2,784		2,500		3,000	
Cell Phone Usage	1,212		1,132		1,500		<del>1,500</del>	
CJIS Logins	861		805		1,100		1,100	
MDT Wireless Service	2,642		2,569		2,900		2,900	
General		8,418		19,469		13,950		14,550
Books & Publications	0		0		100		100	
Reimbursements: Mileage/Other	264		111		350		350	
Printing	430		349		600		600	
Uniforms: Cleaning	3,068		3,687		4,300		4,300	
Uniforms: Cloth	234		6,045		3,800		3,800	
Uniforms: Equipment	4,422		9,277		4,800		5,400	
Insurance		7,253		6,323		11,000		11,000
Police Liability Insurance	3,000		2,323		6,500		6,500	
Police Vehicle Insurance	4,253		4,000		4,500		4,500	
Insurance Deductible	0		0		0		0	
Professional Services		0		995		500		500
Public Safety(Legal)	0		0		0		0	
Medicals & Physicals	0		995		500		500	

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Service Contracts		735,466		682,443		719,900		719,900
Police Copier Service	2,217		2,194		2,700		2,700	
Police Svc Cnt (Radios/Lasers)	0		0		1,200		1,200	
Gun Range	1,100		1,100		2,000		2,000	
E-Ticket Maintenance	283		0		0		0	
Contractor Processing	705,142		650,715		675,000		675,000	
Contractor Collections	26,724		28,434		39,000		<del>39,000</del>	
Supplies		8,029		10,499		11,050		11,050
Police Office Supplies	5,030		3,117		5,000		5,000	
Small Tools & Supplies	204		176		550		550	
Police Ammunition	1,117		3,516		3,000		3,000	
Street Signage	1,678		3,690		2,500		2,500	
Vehicle Operations		32,927		18,637		22,500		23,000
Fuel	23,434		9,019		15,000		13,000	
Maintenance	721		2,620		2,500		2,500	
Repairs	8,772		6,998		5,000		7,500	
Equipment M&R		954		898		1,250		1,500
Equipment Repair & Maintenance	954		898		1,000		1,000	
Office Equipment & Furniture	0		0		250		500	
Computer & Technical Support		965		476		3,700		3,700
Software Upgrades	0		0		200		200	
Hardware Systems	543		76		1,000		1,000	
Emergency Phone/Security Systems	0		0		0		0	
Installations & Setup & Peripherals	0		0		500		500	
SW/Hardware New Sys/Apps	422		400		2,000		2,000	
Subtotal	802,656	802,656	747,480	747,480	792,370	792,370	794,220	794,220
<b>Total Police</b>	<b>1,994,423</b>	<b>1,994,423</b>	<b>2,035,978</b>	<b>2,035,978</b>	<b>2,171,895</b>	<b>2,171,895</b>	<b>2,253,916</b>	<b>2,253,916</b>



**FY2018 FIRST DRAFT BUDGET**

**EXPENSE HIGHLIGHTS: COMMUNICATIONS**  
*Specific areas of note within the draft budget.*

**Communications, Personnel**  
*(5 full-time employees)*

- **Overtime**—following efforts last year to better calculate the amount of overtime that needs to be budgeted, this year’s budget reflects a minor increase due to salary adjustments.
- Beyond this adjustment for overtime, and the standard increases related to salaries and benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

**Communications, Operations**

- Expenses remain flat.
- **Cell Phone Usage**—this line item was slightly underfunded in FY2017 and has been corrected to reflect the stationary cell that is used as a radio to the Public Works staff as well as a cell phone assigned to the lead (on-call Communications Clerk).
- **RMS/CAD/Mobile Software**—the records management system administrator has increased their annual fee by 3.8% (\$1,000).
- **Furniture**—working 12-hour shifts, Communications personnel need comfortable and durable chairs. These are referred to as “24-hour chairs”, and they come at a higher cost than traditional office chairs because they are built to last several years under intense use. The current department chairs are nearing the end of their useful lives and will likely need to be replaced in FY2018. We have increased the department’s furniture budget by \$1,000 for this purpose.

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CHEVY CHASE VILLAGE  
 FY2018 CONSOLIDATED BUDGET  
 DRAFT

<b>Communications</b>		<i>Actuals</i>	<b>FY15</b>	<i>Actuals</i>	<b>FY16</b>	<i>Budgeted</i>	<b>FY17</b>	<i>Proposed</i>	<b>FY18</b>
		<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Budgeted</i>	<i>Line Items</i>	<i>Proposed</i>
			<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>
<b>Personnel:</b>									
Payroll			250,102		255,815		269,120		284,362
	Salaries	234,438		238,113		251,920		265,012	
	Overtime	15,664		17,702		17,200		19,350	
Employer Obligations			17,778		19,020		21,988		23,200
	FICA-Employer	17,541		17,681		20,588		21,800	
	Unemployment Insurance	348		769		1,000		1,000	
	Workers' Compensation	-111		570		400		400	
Employee Benefits			62,785		77,722		90,198		93,382
	Sick Leave	524		408		2,000		2,000	
	Health/Dental/Vision Insurance	42,932		51,409		56,836		57,232	
	Life & Disability Insurance	2,836		3,341		3,200		4,450	
	Pension Contributions	16,025		21,955		26,912		28,450	
	Employee Relations	468		609		1,250		1,250	
Organizational Development			586		58		225		225
	Conferences	0		0		0		0	
	Dues & Subscriptions	586		58		75		75	
	Employee Recruiting	0		0		0		0	
	Seminars & Training	0		0		150		150	
	<b>Subtotal</b>	<b>331,251</b>	<b>331,251</b>	<b>352,615</b>	<b>352,615</b>	<b>381,531</b>	<b>381,531</b>	<b>401,169</b>	<b>401,169</b>

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Operations	<i>Actuals Line Items</i>	<b>FY'15 Actuals Subtotals</b>	<i>Actuals Line Items</i>	<b>FY'16 Actuals Subtotals</b>	<i>Budgeted Line Items</i>	<b>FY'17 Budgeted Subtotals</b>	<i>Proposed Line Items</i>	<b>FY'18 Proposed Subtotals</b>
Communications		1,864		2,041		2,270		2,570
Office Phone Usage	415		803		1,000		1,000	
Cell Phone Usage	978		860		700		1,000	
CJIS Logins	399		378		420		420	
General								
Reimbursements: Mileage/Other	35		0		50		50	
Printing	37		0		100		100	
Service Contracts		12,459		12,933		12,500		13,500
Comm Ctr Svc Cnt	0		0		0		0	
Comm Center(other)	0		0		0		0	
RMS/CAD/Mobile Software	12,459		12,933		12,500		13,500	
Supplies		1,828		1,074		2,000		2,000
Comm Ctr Office Supplies	1,828		1,074		2,000		2,000	
Equipment M&R		0		313		1,000		1,000
Equipment Repair & Maintenance	0		313		1,000		1,000	
Computer & Technical Support		900		831		2,650		3,650
Office Equipment & Furniture	0		0		500		1,500	
Hardware Systems	852		711		1,000		1,000	
Installations, Setup & Support	0		0		150		150	
SW/Hardware New Sys/Apps	48		120		1,000		1,000	
Subtotal	17,051	17,051	17,192	17,192	20,420	20,420	22,720	22,720
<b>Total Communications</b>	348,302	348,302	369,807	369,807	401,951	401,951	423,889	423,889



## FY2018 FIRST DRAFT BUDGET

### EXPENSE HIGHLIGHTS: PUBLIC WORKS *Specific areas of note within the draft budget.*

#### **Public Works, Personnel** *(6 full-time employees)*

- Beyond the standard increases related to salaries and benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

#### **Public Works, Operations**

- Expenses remain flat.
- **Contract Collection, Refuse and Recycling**—Both line items have been adjusted pursuant to the consumer price index provision contained within the contract. The Bureau of Labor Statistics will not release the 2016 index until the end of February, and so we have reflected a 0.6% increase as a placeholder. The actual index factor will be reflected in the draft budget presented for the Board’s Public Hearing in March.

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<i>Public Works</i>		<i>Actuals</i>	<i>FY'15</i>	<i>Actuals</i>	<i>FY'16</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
		<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
<b>Personnel:</b>									
Payroll			391,983		407,293		414,950		424,310
	Salaries	391,983		405,498		413,950		423,310	
	Overtime	0		1,795		1,000		1,000	
Employer Obligations			32,787		47,007		47,744		50,800
	FICA-Employer	27,436		30,752		31,744		33,800	
	Unemployment Insurance	482		1,626		1,000		2,000	
	Workers' Compensation	4,869		14,629		15,000		15,000	
Employee Benefits			137,544		131,903		145,700		150,852
	Sick Leave	2,699		0		3,000		3,000	
	Health/Dental/Vision Insurance	89,740		82,418		94,150		96,358	
	Life & Disability Insurance	3,799		4,580		5,250		5,504	
	Pension Contributions	40,266		43,560		41,500		44,190	
	Employee Relations	1,040		1,345		1,800		1,800	
	Temporary Labor		7,593		10,519		14,276		14,276
	Contract Labor/Temp Staff	7,593		10,519		14,276		14,276	
Organizational Development			100		400		750		750
	Dues & Subscriptions	0		0		0		0	
	Seminars & Training	100		400		750		750	
	<b>Subtotal</b>	<b>570,007</b>	<b>570,007</b>	<b>597,122</b>	<b>597,122</b>	<b>623,420</b>	<b>623,420</b>	<b>640,988</b>	<b>640,988</b>

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Operations	<i>Actuals Line Items</i>	<i>FY'15 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'16 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>FY'17 Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>FY'18 Proposed Subtotals</i>
Communications		2,531		2,500		3,000		3,000
Office Phone Usage	149		394		300		300	
Cell Phone Usage	2,382		2,106		2,700		2,700	
Refuse & Recycling		208,956		273,990		285,044		291,890
Brush	10,155		13,971		22,000		22,000	
Leaves	6,510		10,510		10,000		10,000	
Refuse	19,995		11,141		25,000		25,000	
Contract Collection: Refuse	114,237		154,931		147,000		151,410	
Contract Collection: Recycling	52,119		78,982		81,044		83,480	
Contract Collection-Street Sweeping	5,940		4,455		0		0	
General		1,943		1,426		2,500		2,500
Public Works Uniforms	1,943		1,426		2,500		2,500	
Insurance		3,600		4,989		4,600		4,600
Public Works Vehicle Ins.	3,600		4,075		4,000		4,000	
Professional Services		592		0		0		0
Medicals & Physicals	592		914		600		600	
Weather Events		39,094		28,837		33,500		33,500
Weather Events: Labor	18,986		18,015		17,500		17,500	
Weather Events: Material	18,754		7,667		15,000		15,000	
Weather Events: Equipment	1,354		3,155		1,000		1,000	
Supplies		822		3,398		4,000		4,000
Tools & Supplies	822		3,398		4,000		4,000	
Vehicle Operations		47,319		29,904		28,000		28,000
Fuel	15,215		9,347		13,000		13,000	
Parts & Supplies	155		0		4,000		4,000	
Repairs & Maintenance	31,949		20,557		11,000		11,000	
Equipment M&R		0		366		500		500
Equipment Repair & Maintenance	0		366		500		500	
Subtotal	304,857	304,857	345,410	345,410	361,144	361,144	367,990	367,990
<b>Total Public Works</b>	<b>874,864</b>	<b>874,864</b>	<b>942,532</b>	<b>942,532</b>	<b>984,564</b>	<b>984,564</b>	<b>1,008,978</b>	<b>1,008,978</b>



**FY2018 FIRST DRAFT BUDGET**

**EXPENSE HIGHLIGHTS: GENERAL GOVERNMENT**

*Specific areas of note within the draft budget.*

**General Government, Personnel**

*(5 full time employees, including one contract employee)*

- **Overtime**—increased (\$1,000) to reflect non-exempt employees’ attendance at after-hours meetings, special events and to monitor large-scale private Hall rentals. Regarding the latter, we have unfortunately experienced increased issues resulting from large private rentals of the Hall. The Hall Rental regulations allow me to impose a “hall monitor”, a member of the staff (typically worked by the Community Liaison/Administrative Assistant) who is present during the event to ensure the event runs smoothly and in compliance with our regulations. An additional \$200 fee is assessed for any events for which I determine a Hall monitor will be required.
- **Salaries, federal withholdings and pension contributions**—slightly decreased resulting from moving the former “Director of Municipal Operations” position from a Grade 19 (department head position) to a Grade 18 and retitling the position “Municipal Operations Coordinator”. Beyond the standard increases related to employee benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

**General Government, Operations**

- **Winter Holiday Party**—due to feedback received from residents at last year’s party, I propose a slight increase (\$200) so we can reintroduce a separate kids’ buffet at this year’s party.
- **Halloween Party**—I have added \$100 to fund continued replacement of animatronics used in the *Haunted House*—a popular element of this annual event.
- **Other Community Events**—although I have decreased the overall line item, I have maintained funding for activities and events organized by the Community Relations Committee (approx. \$3,700), in addition to the summer National Night Out and fall New Resident Social and other meetings and events that may be planned throughout the year.
- **Website Maintenance & Improvement**—with its more robust features, including the credit card fees that the Village covers for online credit card transactions, the annual maintenance costs for the new website have increased. Additionally, the federal GSA department’s “.gov” registry has increased its domain registry fee from

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\$125 to \$400/year. They indicate that this increase represents increased operational costs and security requirements for maintaining government website domains.

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**FY2018 FIRST DRAFT BUDGET**

**EXPENSE HIGHLIGHTS: PROFESSIONAL SERVICES**

*Specific areas of note within the draft budget.*

**Professional Services**

- Although this overall category remains at \$100,000, I have shifted \$2,500 from legal to engineering, reflective of the consistently below budget expenses for legal counsel and the increased use of engineering support. I anticipate, however, that Village Counsel will increase her hourly rate in the coming fiscal year (rates have been held for over two years), although I expect us to remain under the proposed \$95,000 annual budget.

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CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

<b>General Government</b>		<i>Actuals Line Items</i>	<i>FY'15 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'16 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>FY'17 Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>FY'18 Proposed Subtotals</i>
<b>Personnel:</b>									
Payroll			427,979		446,166		483,302		443,780
	Salaries	425,896		443,884		481,302		440,780	
	Overtime	2,083		2,282		2,000		3,000	
Employer Obligations			34,808		35,132		42,323		39,454
	FICA-Employer	31,679		33,675		36,973		34,104	
	Unemployment Insurance	2,510		1,097		850		850	
	Workers' Compensation	619		360		4,500		4,500	
Employee Benefits			101,556		122,665		111,136		124,315
	Sick Leave	4,898		4,326		4,750		4,000	
	Health/Dental/Vision Insurance	51,989		65,705		52,706		68,470	
	Life & Disability Insurance	3,707		4,055		3,850		5,845	
	Pension Contributions	39,298		47,538		48,330		44,500	
	Employee Relations	1,664		1,041		1,500		1,500	
Organizational Development			20,924		16,927		23,450		23,850
	Conferences	7,288		728		6,500		8,500	
	Dues & Subscriptions	13,391		13,400		13,100		13,500	
	Employee Recruiting	0		0		350		350	
	Seminars & Training	245		2,799		3,500		3,500	
	<b>Subtotal</b>	<b>585,267</b>	<b>585,267</b>	<b>620,890</b>	<b>620,890</b>	<b>660,211</b>	<b>660,211</b>	<b>631,399</b>	<b>631,399</b>

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Operations	<i>Actuals Line Items</i>	<i>FY'15 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'16 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>FY'18 Proposed Subtotals</i>
Communications		6,047		5,803		6,000		6,100
Office Phone Usage	3,055		3,293		3,000		3,000	
Cell Phone Usage	2,032		1,630		2,000		2,100	
MDT Wireless Service	960		880		1,000		1,000	
Community Events		20,725		22,492		26,100		24,900
Halloween	1,091		1,977		1,050		1,150	
Winter Holiday Party	12,143		13,575		13,300		13,500	
Other Community Events	5,802		4,929		10,000		8,500	
Annual Meeting	215		154		200		200	
July 4th	1,474		1,857		1,550		1,550	
General		44,863		35,705		42,500		42,750
Payroll Processing	4,474		5,868		4,000		4,000	
Bank Charges	14,587		12,241		12,000		12,000	
Newsletter	12,570		6,084		9,000		8,500	
Elections	0		0		1,500		1,500	
Books & Publications	0		0		100		100	
Meeting Expenses	227		304		1,500		1,500	
Reimbursements: Mileage/Other	476		1,089		400		400	
Metered Postage	2,443		1,714		2,500		2,500	
Bulk Permit Postage	2,721		3,015		2,500		3,000	
General Postage	763		1,116		500		750	
Printing	6,602		4,274		8,500		8,500	

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Insurance		24,307		21,786		32,850		32,850
General & Excess Liability	15,987		14,666		24,850		24,850	
Primary Endorsements (LGIT)	1,027		0		1,000		1,000	
Public Officials	5,155		4,982		5,000		5,000	
Treasury, Fidelity & Crime	2,138		2,138		2,000		2,000	
Professional Services		13,926		9,062		16,000		21,900
Accounting & Audit	13,851		8,257		12,000		12,750	
Legal:Notices	0		578		1,500		1,500	
Website Maintenance & Improvement	75		227		2,500		7,650	
Service Contracts		10,025		9,341		9,515		9,515
Admin Copier/Fax Service	7,756		7,276		7,100		7,100	
Postage Meter & Scale Rental	816		612		915		915	
Accounting Software Contract	1,453		1,453		1,500		1,500	
Supplies		7,795		5,617		7,500		7,500
Administration Office Supplies	7,795		5,617		7,500		7,500	
Equipment M&R		0		0		600		600
Equipment Repair & Maintenance	0		0		600		600	
Computer & Technical Support		14,222		14,118		14,975		14,975
Office Equipment & Furniture	389		1,225		625		625	
Software Upgrades	0		2,035		1,750		1,750	
Hardware Systems	2,431		1,217		3,000		3,000	
Data Backup	10,329		7,600		7,500		7,500	
Installations & Setup	0		0		200		200	
Peripherals	423		17		400		400	
SW/Hardware New Sys/Apps	650		2,024		1,500		1,500	
Subtotal	141,910	141,910	123,924	123,924	156,040	156,040	161,090	161,090
<b>Total General Government</b>	<b>727,177</b>	<b>727,177</b>	<b>744,814</b>	<b>744,814</b>	<b>816,251</b>	<b>816,251</b>	<b>792,489</b>	<b>792,489</b>
<b>Professional Services</b>	<i>Actuals</i>	<i>FY'15</i>	<i>Actuals</i>	<i>FY'16</i>	<i>Budgeted</i>	<i>FY'17</i>	<i>Proposed</i>	<i>FY'18</i>
	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Budgeted</i>	<i>Line Items</i>	<i>Proposed</i>
		<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>		<i>Subtotals</i>
Legal-General Counsel	72,582	72,582	43,433	43,433	97,500	97,500	95,000	95,000
Engineers & Other	0	0	5,143	5,143	2,500	2,500	5,000	5,000
<b>Total Professional Services</b>	<b>72,582</b>	<b>72,582</b>	<b>48,576</b>	<b>48,576</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Subtotal On Going Operations</b>	<b>4,017,348</b>	<b>4,017,348</b>	<b>4,141,707</b>	<b>4,141,707</b>	<b>4,474,661</b>	<b>4,474,661</b>	<b>4,579,272</b>	<b>4,579,272</b>



**FY2018 FIRST DRAFT BUDGET**

**EXPENSE HIGHLIGHTS: FACILITIES, FLEET & INFRASTRUCTURE**

*Specific areas of note within the draft budget.*

**Village Hall**

- No major adjustments except for a CPI increase in the Janitorial Services contract line item.

**Parks, Trees & Greenspaces**

- **Fixtures, Accessories & Fence**—Recently I received a request from a resident on the east side of the Village requesting that we install additional trash cans within the east side of the Village (several exist along the east side of the Connecticut Avenue right-of-way). The standard trash receptacle used by the Village costs \$1,200/each, delivered. Thus far, we have only identified one location (at the entrance to the Betty English Garden at the intersections of Brookville Road/Oxford Street/Broad Branch Road), however, I have increased this line item by \$3,600 for the potential total purchase of three receptacles. I am working with the resident and Village Director of Public Works, Mr. Jerry Lesesne, to determine appropriate locations.
- **Landscape Design**—The Brookville Road Park project is the last park design project to be completed, and the remaining design cost and anticipated construction expense for this park have been reflected in the capital budget. Therefore, this line item has been eliminated. Any ongoing landscape design consultation will be charged to the “Professional Services” category.
- All remaining expenses remain flat.

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CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

<b>Facilities, Fleet &amp; Infrastructure Village Hall</b>	<i>Actuals Line Items</i>	<i>FY'15 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'16 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>FY'17 Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>FY'18 Proposed Subtotals</i>
<b>Systems &amp; Structures</b>		11,634		4,901		17,500		17,500
Building:Systems & Structures	1,970		434		10,000		10,000	
Building:Repair & Maintenance	4,258		3,438		3,000		3,000	
Building:Finshes/Public	5,406		1,029		4,500		4,500	
Insurance		1,881		2,116		2,375		2,375
Boiler	0		0		275		275	
Property (LGIT)	1,881		2,116		2,100		2,100	
<b>Service Contracts</b>		21,894		33,118		34,800		35,650
Janitorial Services	19,287		25,895		28,300		29,150	
Security Cameras	0		2,890		3,000		3,000	
Generator	1,043		1,094		1,500		1,500	
Heating & Air Conditioning	1,564		3,239		2,000		2,000	
<b>Supplies</b>		3,608		3,806		4,450		4,450
Consumables:Building	3,608		3,806		4,200		4,200	
Small Tools & Supplies	0		0		250		250	
<b>Utilities</b>		34,723		32,015		38,000		38,000
Building Electricity	22,947		19,901		22,000		22,000	
Gas	6,107		5,972		9,000		9,000	
Water & Sewer	5,669		6,142		7,000		7,000	
<b>Equipment M&amp;R</b>		0		0		0		0
Equipment Repair & Maintenance	0		0		0		0	
<b>Subtotal</b>	<b>73,740</b>	<b>73,740</b>	<b>75,956</b>	<b>75,956</b>	<b>97,125</b>	<b>97,125</b>	<b>97,975</b>	<b>97,975</b>

CHEVY CHASE VILLAGE  
 FY2018 CONSOLIDATED BUDGET  
 DRAFT

	<i>Actuals Line Items</i>	<i>FY'15 Actuals Subtotals</i>	<i>Actuals Line Items</i>	<i>FY'16 Actuals Subtotals</i>	<i>Budgeted Line Items</i>	<i>Budgeted Subtotals</i>	<i>Proposed Line Items</i>	<i>Proposed Subtotals</i>
<b><i>Parks, Trees &amp; Greenspace</i></b>								
Communications		12,329		7,774		8,250		8,250
Emergency Phones	1,082		1,444		1,450		1,450	
Security Cameras/Contracts/Phones	11,247		6,330		6,800		6,800	
Grounds & Amenities		35,466		38,595		49,000		51,600
Fixtures, Accessories & Fence	3,018		6,189		5,000		8,600	
Turf & Shrubs	4,385		809		2,000		2,000	
Landscape Maintenance Services	22,674		26,400		30,000		30,000	
Belmont Buffer M&R	3,855		4,365		6,000		6,000	
Landscape Design	1,534		832		1,000		0	
Western Grove Park Maintenance			0		5,000		5,000	
Service Contracts		4,572		4,155		2,588		2,588
Pest Control Services	835		711		1,388		1,388	
Irrigation Systems	3,737		3,444		1,200		1,200	
Supplies		20		0		250		250
Small Tools & Supplies	20		0		250		250	

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
DRAFT

Tree Programs		78,646		98,166	145,000		145,000	
Inspections	21,090		13,685		25,000		25,000	
Planting Program/Tree Stock	15,133		17,345		10,500		10,500	
Young Tree/Task Specific	175		0		500		500	
Routine Pruning	31,749		39,040		60,000		60,000	
Fertilization/Root & Ground Work	0		0		1,000		1,000	
Pest & Disease Control	1,896		130		10,000		10,000	
Dutch Elm Disease Prevention	0		0		5,000		5,000	
Removals	6,020		23,166		20,000		20,000	
Reforestation Program	350		175		7,000		7,000	
Scheduled Winter Takedowns (comb. w/ removals)	1,337		0		0		0	
Stump Grinding & Hauling	896		4,461		5,500		5,500	
Arborist 2	0		164		500		500	
Utilities		1,568		3,391		1,750		1,750
Buffer Path Lights	1,568		3,391		1,250		1,250	
Buffer Water	0		0		500		500	
Equipment M&R		0		0		500		500
Equipment Repair & Maintenance	0		0		500		500	
Subtotal	132,601	132,601	152,081	152,081	207,338	207,338	209,938	209,938
		<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
		<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Line Items</i>	<i>Subtotals</i>	<i>Line Items</i>	<i>Subtotals</i>
<b>Lights</b>								
Utilities		32,692		30,872		42,500		42,500
Street Lights-Utility	32,692	32,692	30,872	30,872	42,500	42,500	42,500	42,500
Subtotal Facilities, Fleet & Infrastructure	239,033	239,033	258,909	258,909	346,963	346,963	350,413	350,413

# Memo

**To:** Board of Managers  
**From:** Michael Younes, Director of Municipal Operations *MY*  
**CC:** Shana Davis-Cook, Village Manager  
 Demetri Protos, Finance Director  
**Date:** 2/9/2017  
**Re:** Draft FY2018 – FY2023 Capital Improvements Program Budget

Overall this year’s Capital Improvements Program (CIP) budget includes projects/expenditures totaling \$571,000 for FY2018 and \$2,251,000 over the life of the six-year CIP. The proposed combined FY2018 CIP represents an increase of \$620,200 over its combined value in FY2017. Main drivers of the increase are attributed to five (5) projects/expenditures.

1. Buffer Area Sidewalk Replacement (one year project): \$71,500.
2. Municipal Storm Drain System (multi-year project): \$265,000 est.
3. Brookville Road Park Development (one year project): \$82,000.
4. Village Hall Sidewalk, Public Works Yard Fence and Wall Replacement (one year project): \$83,000.
5. Increased Costs for Public Works Vehicles due to market factors.

In order to assist the Board in reviewing the FY2018 – FY2023 CIP, a brief description of the projects and expenditures (for FY2018) and comparison summary are provided below.

**Projects:**

*Sidewalk Maintenance:*

This ongoing project proactively maintains and repairs Village sidewalks. Sidewalks are repaired using the Village’s approved brick type and pattern, and existing bricks will be re-used whenever possible.

FY2018 Value	Total 6-Yr. Value
\$3,500	\$21,000

*Street Maintenance and Repair Program:*

This project provides for the on-going maintenance and repair of the Village’s roadways, curbs and storm drainage infrastructure using concrete and hot mix asphalt. The Village maintains a total of 8.1 miles of roadway or 27 lane miles. Based on current funding levels all Village roadways would be repaved on a revolving 20-year basis as needed. Normal funding allocations in FY18 and beyond are forecasted. The Village’s street maintenance and repair contract was rebid at

the beginning of FY17 therefore budgeted figures reflect increased costs due to higher labor costs, oil price volatility and the Village's living wage policy.

FY2018 Value	Total 6-Yr. Value
\$111,000	\$686,000

*Streetlight Upgrades:*

This program serves to enhance and upgrade existing street lights in addition to installing new LED streetlights in identified dark areas, thereby creating safer pedestrian and vehicular access throughout the Village. The program also monitors technology developments regarding LED streetlights as well as potential incentive programs and fluctuation in PEPSCO tariff rates. LED tariffs have increased approximately 10% since July 2014.

FY2018 Value	Total 6-Yr. Value
\$10,000	\$60,000

*Buffer Area Sidewalk Replacement:*

This project will replace the existing concrete paver sidewalk within the Buffer Area with the Village's standard clay brick pavers. During the Village-wide sidewalk project, replacement of the Buffer sidewalk was deferred due to its satisfactory condition at that time. As with all Village sidewalks, staff assess the condition annually, accordingly staff is recommending that the buffer sidewalk be replaced due to several upheaved, uneven and damages sections throughout the length of the sidewalk. The existing sidewalk has a concrete base which staff is recommending remain in-place and repaired where required, rather than incur the added and unnecessary expense for removal.

FY2018 Value	Total 6-Yr. Value
\$71,500	\$71,500

*Municipal Storm Drain System:*

As an older community the Village's storm drainage infrastructure is lacking in areas of the Village. Several blocks in the Village have no storm drain infrastructure at all. All storm drainage infrastructure within the Village is owned and maintained by either the Maryland State Highway Administration or Montgomery County. Over the past few years the increased frequency and severity of rain events and the installation of residential sump-pumps to keep water out of homes have highlighted the need to install storm drainage infrastructure in those areas that currently don't have any and to upgrade existing infrastructure where needed. See attached map of the storm drain system within the Village (att. 2).

Since the Village is an established community Montgomery County will not install new nor will they "retro-fit" existing storm drainage facilities. Instead the Village would be treated as a developer who could install the facilities to County and State specifications and then transfer ownership and maintenance of the facilities to the County. Since this project is in the early stages, planning funds are requested in FY18 to beginning concept planning and discussions between the County, Village and our consulting engineering firm. Construction funding in FY2021 – 2023 will be refined following concept planning.

FY2018 Value	Total 6-Yr. Value
\$15,000	\$265,000

*Public Safety Technology and Equipment:*

This project would further enhance the Village Police Department's strategies and practices to prevent and reduce crime throughout the Village as supported by the Village Public Safety Committee. Currently being explored are body-worn cameras, GPS-enabled bait items, protective apparel, and other crime-fighting equipment to support officers' efforts to deter crime and respond to emergencies.

FY2018 Value	Total 6-Yr. Value
\$20,000	\$120,000

*Laurel Park Hydrology and Engineering Study:*

This project will study the water runoff and flow through Laurel Park and the existing "rain garden" located at the south end of Laurel Park. Sections of the stream bed have been experiencing erosion due to the increased severity of weather events in recent years and the installation of two (2) curb inlets that were installed at the south end of the park back in 2011. The study will determine what mitigation measures should be implemented to slow the velocity of storm water entering the park, and how adjacent roadways should be protected from stream bank cut back. The study will also review the overall placement of the existing "rain garden" to determine the most effective location and proper design to maximize its potential to filter storm water runoff.

This project is currently in the planning phase. However, after consultation with Montgomery County Department of Environmental Protection (DEP) personnel, the opportunity exists to partner with the County in support of the design and construction of the project. Accordingly, the project has been deferred until FY2019.

FY2018 Value	Total 6-Yr. Value
\$0	\$100,000

*Brookville Road Park Development:*

Over the past 18 months the Village Board in consultation with Landscape Architect Lila Fendrick has been working to develop a plan to revitalize the Brookville Road Park. Over the years, the park has increasingly been used by dog handlers with their dogs off leash which has created maintenance and upkeep issues for the park. Accordingly, the design effort has focused on recognizing the park as being well-received by the community as a place to gather with or without pets and seeks to minimize the ongoing maintenance requirements while keeping with the Village's overall network of open space parks.

FY2018 Value	Total 6-Yr. Value
\$82,000	\$82,000

*Village Hall Sidewalk, Public Works Yard Fence and Wall Replacement:*

This project will address several maintenance needs around the exterior of the Village Hall and grounds. The replacements will be completed by contract labor and will include the following:

- Replacement of the sidewalks surrounding the Village Hall and brick parking pad - During the Village-wide sidewalk project replacement of the Village Hall sidewalk was deferred due to its fair condition at that time. Staff is recommending that the Village Hall sidewalk be replaced due to several missing bricks, uneven, damaged and mis-matching sections. The existing sidewalk has a concrete base which is recommended to remain in-place and repaired where needed, rather than incur the added and unnecessary expense for removal.

- Wood Fence Surrounding the Public Works Yard – Over the past year, several sections have required temporary repair, including the replacement of a full panel that was blown down during a thunderstorm and has become increasingly unstable.
- Decorative Stone Veneer Columns and Capstones – Like the wooden privacy fence, the stone veneer columns and capstones were installed in 2002 at the end of the Hall renovation. The veneer columns are in need of rebuilding as a result of water penetration and freeze/thaw cycles that have caused the veneer to separate from the center column structures on four (4) of the columns.

<b>FY2018 Value</b>	<b>Total 6-Yr. Value</b>
\$83,000	\$83,000

**Equipment Expenditures (FY2018 Only):**

*Public Safety Communications Equipment – Mobile Data Terminals:*

This equipment will ensure the continuity of operations of Village government while ensuring that the services Village residents have come to rely on such as emergency response. Expected lifespan is 4-5 years maximum. We have 4 of them (three marked SUVs and one unmarked SUV).

<b>FY2018 Value</b>
\$12,000

*Public Works Equipment – Snow Blower Replacement:*

Currently, the Village is responsible for clearing snow/ice from sidewalks along Connecticut Avenue, Brookville Road, the Village Hall, Buffer Area, Village parks and starting in FY18 the Western Grove Park pathways. In order to assist Public Works staff with clearing operations the department has one snow blower, however, due to the increased impacts from storms, State Highway clearing operations along Connecticut Avenue and Brookville Road and the addition of snow/ice clearing within Western Grove Park the current unit is not large enough to adequately or efficiently complete clearing operations. Staff proposes replacing the current undersized unit with a more ruggedized and municipal focused model. The old unit will be sold via the Village’s preferred government surplus auction site.

<b>FY2018 Value</b>
\$6,000

*Public Works Vehicles – Replacement Pick-up Truck:*

In FY18, replacement of the Village’s oldest pick-up truck is required due to increased mechanical issues and overall age of the truck. Replacement costs for the truck include being outfitted with a snow plow and wiring harness to accept a salt spreader for snow/ice clearing operations. The existing salt spreader will be used on the new truck.

<b>FY2018 Value</b>
\$42,000

*Public Works Vehicles – Replacement Medium-duty Dump Truck:*

Replacement of the Village’s two (2) medium-duty dump trucks is scheduled in FY18 and FY19. The Village currently maintains two (2) medium-duty dump trucks of varying carrying capacities, the smaller unit is 11-years old and the larger unit is 9-years old. Staff is recommending that the smaller unit be replaced with one that is the same size of the larger unit which will allow for greater usage and capacity during leaf collection, snow clearing and summer yard waste collection operations. During the life cycle of the smaller unit, the department has experienced numerous issues where the capacity limits

of the truck has resulted in operational inefficiencies and times where the truck has failed to dump due to overloading.

Due to market, steel and contract costs for the medium-duty dump trucks have increased over \$60K since the previous purchases in 2006 and 2008, costs for the yard waste packer truck have increased by \$40K since its purchase in 2009.

<b>FY2018 Value</b>
\$115,000

**CIP Comparison Summary**

**Projects:**

	CIP Value as of FY2017	CIP Value as of of FY2018	Difference
<b>Infrastructure</b>			
Sidewalk Maintenance Program	\$21,000	\$21,000	\$0
Street Maintenance and Repair Program	\$681,000	\$686,000	\$5,000
Streetlight Upgrades	\$60,000	\$60,000	\$0
Buffer Area Sidewalk Replacement	\$0	\$71,500	\$71,500
Municipal Storm Drain System	\$0	\$265,000	\$265,000
<b>Public Safety</b>			
Public Safety Technology and Equipment	\$120,000	\$120,000	\$0
<b>Public Spaces</b>			
Laurel Park Hydrology and Engineering Study	\$100,000	\$100,000	\$0
Brookville Road Park Development	\$6,300	\$82,000	\$75,700
<b>Village Hall/Office</b>			
Village Hall Sidewalk, Public Works Yard Fence and Wall Replacement	\$0	\$83,000	\$83,000
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<b>Total</b>	<b>\$988,300</b>	<b>\$1,488,500</b>	<b>\$500,200</b>

**Expenditures:**

	CIP Value as of FY2017	CIP Value as of FY2018	Difference
<b>General Government</b>			
<i>Equipment:</i>	\$9,000	\$18,000	\$9,000
<i>Vehicles:</i>	\$0	\$35,000	\$35,000
<b>Subtotal:</b>	<b>\$9,000</b>	<b>\$53,000</b>	<b>\$44,000</b>
<b>Public Safety</b>			
<i>Communications Equipment:</i>	\$41,000	\$46,000	\$5,000
<i>Vehicles:</i>	\$156,000	\$156,000	\$0
<b>Subtotal:</b>	<b>\$197,000</b>	<b>\$202,000</b>	<b>\$5,000</b>
<b>Public Works</b>			
<i>Equipment:</i>	\$41,000	\$44,000	\$3,000
<i>Vehicles:</i>	\$396,000	\$464,000	\$68,000
<b>Subtotal:</b>	<b>\$437,000</b>	<b>\$498,000</b>	<b>\$61,000</b>
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<b>Overall Total</b>	<b>\$643,000</b>	<b>\$763,000</b>	<b>\$120,000</b>

**Possible New Projects/Expenditures for CIP**

Given the current status of the Village’s reserves, staff has developed a list of possible projects/expenditures that could be included in the Village’s CIP for future years. Current pricing estimates below only serve to assist the Board in determining if the projects/expenditures should be further evaluated for inclusion in the CIP.

*Eco-friendly hand dryers for Village Hall (electric):*

In a continuing effort to “green” the Village Hall, eco-friendly hand dryers could be installed to cut down on the amount of paper towel waste that is generated in the Village Hall restrooms. This would also decrease the annual expense for purchasing disposable paper towels.

<b>Estimated Cost</b>
\$5,000 one-time

*Village Hall Furniture Replacements:*

This expenditure would include the following items: Replacement of the table tops on all five (5) conference tables and protective pads, replace Village Hall event chairs, and purchase executive style chairs for use in the Tuohey Conference room and during Board meetings.

<b>Estimated Cost</b>
\$25,000 one-time

*Up-size Village Hall/office Generator:*

Currently, capacity of the Village Hall/office generator is maxed out and only serves to provide power in an outage to the Village office, Communications Center, a portion of the kitchen and Tuohey Conference Room. Should the Village Hall be used as an area of refuge, warmer or cooling center for Village residents in the event of an emergency, the existing generator service capacity would need to be increased. Any replacement could be accommodated within the existing generator’s physical footprint.

<b>Estimated Cost</b>
\$25,000 one-time

**Attachment**

- 1) Draft FY2018 – FY2023 Capital Improvements Program Budget
- 2) Map of Storm Drain System within Chevy Chase Village



CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
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**Capital Equipment Purchases**

Department/Category								
General Government		25,468		18,100		0		0
Equipment Purchases	0		0		0		0	0
Vehicle Purchases	25,468		0		0		0	
Computer Servers	0		6,140		0		0	
Website Redesign			11,960		0		0	
Police		0		0		0		0
Phone Recording Systems	0		0		0		0	0
New Technology		45,221		76,538		52,000		32,000
Radio Upgrades	0		0		32,000		0	32,000
Vehicle Purchases	23,462		0		0		0	
Public Safety Technology	3,909	3,909	5,574	0	20,000		20,000	
Mobile Data Terminals	0		0		0		12,000	
Communications		0		0		0		0
Equipment Purchases	0		0		0		0	
Public Works		0		0		51,000		158,000
Garage & Bays	0		0		0		0	
Equipment Purchases	17,850		27,924		6,000		6,000	
Vehicle Purchases	0		43,040		45,000		152,000	
Subtotal	70,689	74,598	94,638	94,638	103,000	103,000	190,000	190,000

CHEVY CHASE VILLAGE  
FY2018 CONSOLIDATED BUDGET  
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**Capital and Special Projects**

Western Grove Park Development	1,338	1,338	313,348	313,348	0	0	0	0
el Park and W. Kirke Intersection Engineering &	36,903	36,903	193,741	193,741	0	0	0	0
Street Light Upgrades	5,342	5,342	0	0	10,000	10,000	10,000	10,000
Village-Wide Sidewalk Replacement	113,782	113,782	0	0	0	0	0	0
Streets	1,740,641	1,740,641	94,879	94,879	111,000	111,000	111,000	111,000
Signage	563	563	0	0	0	0	0	0
Buffer Area Sidewalk Replacemnet							71,500	71,500
Municipal Storm Drain System							15,000	15,000
Sidewalk Maintenance	24	24	11,393	11,393	10,000	10,000	3,500	3,500
Brookvillee Road Park Development							82,000	82,000
Village Hall Sidewalk, P/W Yard Fence Wall Rep.							80,000	80,000
Recycle Bins	35,078	35,078	0	0	0	0	0	0
Village Boundary Study			0	0	0	0	0	0
Sidewalk Installation	41,288	41,288	0	0	0	0	0	0
W.Newlands Repaving			28,137	28,137	0	0	0	0
Village Hall Landscaping			3,717	3,717	0	0	0	0
Park and Greenspace Dev.Projects			13,960	13,960	0	0	0	0
Newlands Park Development	15,940	15,940	0	0	0	0	0	0
<b>Subtotal</b>	<b>2,232,767</b>	<b>2,232,767</b>	<b>659,175</b>	<b>659,175</b>	<b>131,000</b>	<b>131,000</b>	<b>373,000</b>	<b>373,000</b>
<b>Subtotal Capital Projects</b>	<b>2,303,456</b>	<b>2,307,365</b>	<b>753,813</b>	<b>753,813</b>	<b>234,000</b>	<b>234,000</b>	<b>563,000</b>	<b>563,000</b>
<b>Total Expenses</b>	<b>6,559,837</b>	<b>6,563,746</b>	<b>5,154,429</b>	<b>5,154,429</b>	<b>5,055,624</b>	<b>5,055,624</b>	<b>5,492,685</b>	<b>5,492,685</b>