The new website, developed together with website developer, CivicPlus®, and with feedback received from the Board of Managers, residents and staff, is designed to be more user-friendly and chock-full of information. The new website features a mobile-friendly display, online service requests and tracking, and the ability to submit permits, applications and Village Hall reservations online with the option to pay for these permits and fees via a credit card. Lastly, the site features a more responsive content search engine, making it easier for visitors to find the information they really need.

The new site integrates much improved blast email and social media functions by allowing residents to customize the types, frequency and methods (email and/or text) through which you receive updates and information from the Village office. Instructions on how to sign up for various alerts and notifications can be found within this mailer. The new website has a host of helpful and important information, which includes budget and tax information; capital improvement projects; the Village’s Charter and Code of Ordinances; agendas and minutes from the Board of Managers and Commission/Committee meetings; current and past editions of the Crier; the Resident Directory; events and meetings calendars and community news.

Residents are encouraged to visit the new website and provide staff with your feedback by emailing the Village office at ccv@montgomerycountymd.gov or completing the website feedback form located on the website under the “Form Center”. We hope residents enjoy the new website and find it to be a useful resource.

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**NEW FEATURES ON THE WEBSITE:**

- **Mobile Friendly** – The website is mobile friendly (viewable on smartphones, tablets and other mobile devices).
- **Integration with the Village Resident Directory** – The Village Resident Directory is accessible in a searchable format. Residents will be able to submit updates to their listing throughout the year.
- **Expanded Hall, Meeting and Event Calendars** – The new calendars are sortable by day, week or month. Residents interested in renting the Hall can also view the calendar by room. In addition, residents can reserve the Hall directly online.
- **Emergency Alert Function** – In the event of an emergency or to provide important information such as road closures, power outages, an ongoing crime alert and repaving notices, an Emergency Alert notice will be displayed at the top of the page. This feature augments the Village’s current e-mail blast system.
- **Resident Request Function** – Residents can now submit service requests such as house checks, special pick-ups and submit other service-related requests via an online form center. The form center allows residents to type their request directly through the website instead of having to save the form as an attachment and e-mail it to the Village office.
- **E-payment System** – Residents can now pay for Hall rental fees and building/tree removal permit filing fees with a credit card through the website. In addition, the e-payment system allows visitors to the Village office to pay fees using a credit card.
- **More Responsive Search Function** – Now it is easier to find the information you want, faster.
The Village E-mail Blast System

The Village will disseminate important information related to the Village and the community through Notify Me®.

To access the Notify Me® page, click on the icon on the Village’s homepage.

The Village has several different lists to deliver information to residents including:

Urgent News Alerts will include messages such as criminal activity, water main breaks, power outages, road closures and major weather events.

General News Alerts will include messages about Board and committee meetings, community events, changes in trash collection and upcoming road closures.

To sign up, type your e-mail address in the box and select Sign In.

If you want to receive text messages enter your phone number and select Save.

To subscribe or unsubscribe, click and/or next to the lists to which you wish to subscribe/unsubscribe.

You will then receive an e-mail to confirm your registration.

Board of Managers and Commission/Committee Agendas & Materials

Did you know that prior to an upcoming Village Board of Managers meeting, staff posts background materials of the topics to be discussed and actions to be taken?

Briefing materials for the upcoming Board of Managers meetings are located under the “Government” tab on the Village’s homepage. From here, residents can view agendas, minutes, briefing materials and download audio recordings from previous meetings.

Additionally, residents are able to e-mail Board Members directly by clicking on the Board Member’s name.

Residents can also view Village Commission/Committee agendas and materials under the “Government” tab on the Village’s homepage by clicking on the hyper-links for the individual Commissions/Committees name. Each Commission/Committee page contains its agendas, minutes, scope of work, and contact information for its members.

If you would like to join a Committee or Commission you can click on the corresponding Committee or Commission’s link or contact the Village office at ccv@montgomerycountymd.gov.
ONLINE RESIDENT DIRECTORY

The Resident Directory is available on the website in a searchable format. To access the directory, residents must register for an account on the Village's website by clicking the “Sign In” tab on the homepage. Additionally, residents will need to fill out the “Online Resident Directory Access Form” located in the Form Center. Once submitted, the Village staff will approve the resident's access to the online Resident Directory. Residents can submit updates to their directory listing at any time throughout the year.

NEWS FLASH

Located on the homepage, the News Flash is where important news articles regarding the Village and the community are posted. Residents can subscribe to receive an e-mail or text message alerts as soon as an article is posted by visiting the Notify Me® section on the website. Articles are also disseminated as part of the Village’s weekly e-mail news blast.

FORM CENTER/E-PAYMENT

The new and improved “Form Center” allows residents to submit requests for a variety of Administrative, Police and Public Works-related services.

Additionally, the e-payment system allows for online and in-person payments via credit card, for permits, fees, applications and Hall reservations.

To access the Form Center, click the “Permits and Applications” tab on the homepage.

EVENT & MEETING CALENDARS

Visitors can choose to view the meetings or event calendars on the homepage. Residents can subscribe to calendar notifications regarding upcoming meetings and events by clicking on the Notify Me® button to be automatically alerted about the latest events and meetings in the Village and the community.
THE VILLAGE HAS FOUR (4) WAYS FOR YOU TO RECEIVE UPDATES AND ALERTS. THESE SYSTEMS AUGMENT THE VILLAGE’S WEBSITE AND THE CRIER.

Notify Me*
Join the Village’s blast e-mail service. Click on the tablet icon (see image above, left) on the Village’s homepage. Type your e-mail address in the box and select Sign In. If you want to receive text messages, enter your mobile number and select Save.

The Village has two (2) different lists to deliver information to residents:

- **Urgent News Alerts** will include messages such as criminal activity, neighborhood disruptions such as water main breaks, power outages and road closures, and major weather events. These alerts will be sent out only on an as-needed basis.
- **General News Alerts** will include messages about Board and committee/commission meetings, community events, changes in public services such as trash collections schedules, and upcoming road closures. These alerts will typically be sent out once or twice per week.

Additionally, residents can customize which notifications they would like to subscribe to, including:

- The Village **Crier**, Alert Center, News Flash, upcoming events and meetings calendars, and Village committee/commission agendas and minutes.

To subscribe or unsubscribe, click and/or next to the lists to which you wish to subscribe/unsubscribe.

**Facebook:**
The Village is on Facebook! Get news updates and view photos from Village events. If you are on Facebook you can visit the Village’s page by searching for “Chevy Chase Village.” Remember to “like” the Village’s page to receive updates. You can also visit the Village’s Facebook page by clicking on the “Facebook” icon to the right of the Village logo on the Village website.

**Twitter:**
Follow the Village on Twitter!!!! If you have a Twitter account follow the Village @chevychasevill. You can also visit the Village’s Twitter page by clicking on the “Twitter” icon to the right of the Village logo on the Village website.

**RSS feeds:**
RSS feeds are direct e-mail messages that are sent to subscribers instantly anytime news items are uploaded to the Village Homepage. The Village’s RSS feed is available to anyone who wants to sign-up. To enroll, add the RSS Feed link to your e-mail program (i.e., Microsoft Outlook or Lotus Notes) or internet browser (i.e., Internet Explorer, Mozilla Firefox or Google Chrome). Right click on the feed that interests you and select Copy Shortcut. This will copy the feed link to your clipboard. Paste the link into your RSS reader.

To select which RSS feed you wish to subscribe to, visit the Village’s RSS webpage at www.chevychasevillagemd.gov/RSS.aspx and select the feed that interests you.

If residents have questions on how these above listed systems work, please contact the Village office at (301)-654-7300 or ccv@montgomerycountymd.gov.
**Citizen Request Tracker**

The Citizen Request Tracker is a reporting and tracking tool to report problems within the Village or request a service. By using this tool, residents are able to request a home security survey; a sound meter reading; code enforcement request; tree pruning (for trees in the public Right-of-Way or a Village Park); and to request delivery of a recycling toter.

Additionally, residents can report a streetlight outage; clogged or damaged storm drain; missing or damaged street sign; roadway maintenance concern (i.e., pothole or curb repair); or sidewalk maintenance issues.

The Citizen Request Tracker is available under the “How Do I...” tab on the homepage.

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**Information and Links Still Available on the New Website**

- Board of Managers agendas, briefing materials and minutes
- Budget & Tax Information
- Current and past editions of the *Crier*
- Chevy Chase Village Charter and Code of Ordinances
- Police Services including fingerprinting; alarm permits; bicycle registration; home security surveys; house checks; parking permits; the pet identification program and resident key file
- Public Works Services including special pickups; hazardous waste collection; garden debris & yard waste collection; snow removal; work orders and refuse & recycling
- Community news including Village event photos; Chevy Chase Library; Food-Waste Recycling Program (composting)
- Crime Alerts and Monthly Police Reports
- Capital Improvements & Utility Upgrades projects
- Village Committee/Commission agendas, briefing materials and minutes
- Community Links to your utility companies and other Montgomery County agencies
- Village Hall Class Announcements and Sign-up forms
- Links to the Village’s Facebook and Twitter Pages
- The History of Chevy Chase Village
- Chevy Chase Village map
- Contact Information for the Village Staff