

Chevy Chase Village Board of Managers' Meeting

July 13, 2020

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda Willard, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Jessica Gebhart, Permitting & Code Enforcement Coordinator	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:32 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Executive Session and Regular Monthly Meeting held June 8, 2020 and the Annual Meeting held April 20, 2020 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board's Executive Session and Regular Monthly Meeting held June 8, 2020 and the Annual Meeting held April 20, 2020, as drafted. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Removal of a Tree from the Public Right-of-Way

A-2559 (ROW Tree Removal) Ms. Mary A. Sheehan & Mr. Anthony F. Marra 30 West Kirke Street

Remove one Pin Oak tree measuring seventeen (17) inches in diameter located in the West Kirke Street public right-of-way to accommodate a proposed private walkway.

Mr. Crockett moved to approve the public right-of-way tree removal request in Case A-2559 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the removal have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the removal request. Ms. Watters seconded the motion. Ms. Leonard, Mr. Goodwin,

Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Commission and Committee Matters

Election Supervisors

- Reappointment of Mary Sheehan (West Kirke Street) as a member to serve a four-year term, exp. July 2024.
- Appointment of Sarah Brau (Center Street) as a member to serve a four-year term, exp. July 2024.
- Appointment of Charlotte Jones Carroll (East Irving Street) as an alternate member.

Mr. Crockett moved to reappoint Mary Sheehan of West Kirke Street and appoint Sarah Brau of Center Street as members for four-year terms, and Charlotte Jones Carroll of East Irving Street to serve as an alternate on the Election Supervisors. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Board Appointment of Chairs/Co-Chairs to Village Committees (2-Year Terms; all shown are reappointments)

- **Community Relations:** Lance Patterson (Grafton Street)
- **Financial Review:** Louis Morsberger (Cedar Parkway)
- **Traffic:** Philip Webre (Kirkside Drive)
- **Tree:** Philip Webre (Kirkside Drive)

Ms. Willard moved to reappoint Lance Patterson of Grafton Street as Chair of the Community Relations Committee, Louis Morsberger of Cedar Parkway as Chair of the Financial Review Committee, and Philip Webre of Kirkside Drive as Chair of the Traffic and Tree Committees, all to serve two-year terms ending July 2022. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. Ms. Davis-Cook briefed the Board on the Maryland Governor's announcement that there will be in-person voting for the general presidential election on November 3, 2020. The Board provided its concurrence that the Village Manager confirm use of the Village Hall as a polling place, provided staff works with the

county's Board of Elections to implement procedures to ensure the safety of the public and Village staff.

No formal action was taken by the Board.

Adjournment

Mr. Crockett moved to adjourn the meeting. Ms. Watters seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 8:03 p.m.

Attested by: Shana Davis-Cook, Village Manager

Final.