

# **Chevy Chase Village Board of Managers' Meeting**

## **September 11, 2017**

*Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

### **BOARD OF MANAGERS**

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Absent
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Present

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Absent
Adventino Dasilva, Police Lieutenant	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Tamu Tucker, Community Liaison/Administrative Assistant	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael L. Denger, Chair of the Board of Managers, called the meeting to order at 7:30 p.m.  
Ms. Le was not in attendance.

### **Approval of Minutes from the Board's Regular Monthly Meeting: July 10, 2017**

Minutes of the Board's regular monthly meeting held on July 10, 2017 were circulated to the Board prior to the meeting. Mr. Denger provided the following edit to the draft minutes:

- Page 5, line 19: Correct the spelling of the word "candidate".

*Ms. Leonard moved to approve the minutes of the Board of Managers' Regular Meeting held on July 10, 2017, as amended.* Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion.

### **Approval of Minutes from the Board's Special Meeting: August 16, 2017**

Minutes of the Board's Special Meeting held on August 16, 2017 were circulated to the Board prior to the meeting.

*Mr. Denger moved to approve the minutes of the Board of Managers' special meeting held on August 16, 2017, as drafted.* Mr. Crockett seconded the motion. Mr. Denger, Mr. Crockett, Mr. Goodwin, and Mr. Winstead voted in favor of the motion. Ms. Leonard, Ms. Le and Mr. Ruda

did not attend the Board's August 16, 2017 Special Meeting and did not participate in the vote. The motion passed.

### **Consent Agenda – Tree Removal Consent Agreement**

#### **A-2339: Vestry of All Saints Episcopal Church, 3 Chevy Chase Circle**

Removal of Two River Birch trees each measuring fifteen (15) inches in diameter to accommodate proposed play equipment.

*There were no requests from Board Members to remove Case A-2339 from the Consent Agenda. The Consent Agreement was deemed approved.*

### **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

### **Matters Presented for Board Consideration and Possible Action**

- **Montgomery County Proposed ZTA and Regulations: Short-Term Residential Rentals**

A staff report from the Village Manager was distributed to the Board and posted to the Village website prior to the meeting. The report included recommendations for testimony to be provided to the Montgomery County Council on this matter. Discussion followed.

*The Board indicated its support for permitting short-term residential rentals. The Board authorized the Village Manager to present testimony to the Montgomery County Council at its Public Hearing the evening of September 12, 2017 pursuant to the recommendations made by the Village Manager, however, the Board modified the recommendations to urge the County Council remove the off-street parking requirement as a condition for obtaining a short-term residential rental license.*

### **Staff Update RE: Organic Turf Maintenance in Public Spaces**

A staff report on this matter was circulated to the Board and posted to the Village website prior to the meeting. Mr. Denger outlined the concerns related to the increase of weeds, specifically in the large Oliver Street Park. Ms. Davis-Cook outlined the Public Works Department's concern over the use of organic weed control along Village sidewalks. The Chair of the Environment and Energy Committee, Marilyn Bracken, outlined suggestions for non-chemical maintenance of public spaces.

The Board asked the Environment & Energy Committee to investigate and present suggestions for modifying the current grounds maintenance and weed control programs to better manage these areas while maintaining the current objective for none or minimal use of chemical agents. *No formal action taken by the Board.*

## **Commission Matters**

### **Personnel Commission**

- Board reappointment of Orrin Baird (Oliver Street) as a member to serve a 3-year term and as Chair to serve a one-year term

*Mr. Crockett moved to reappoint Orrin Baird (Oliver Street) as a member of the Personnel Commission to serve a 3-year term and to appoint Mr. Baird to serve as Chair for a one-year term. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed.*

### **Police Report**

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

### **Manager's Report**

The Manager's Report was circulated to the Board prior to the meeting. *Staff was directed to draft a letter to the Montgomery County Board of Elections requesting that the Jane E. Lawton Center in the Town of Chevy Chase remain on the list of early voting sites during the 2018 primary and general elections. The Board agreed not to take a position on PEPCO's pending rate increase request under consideration by the Public Service Commission.*

### **Adjournment**

*Mr. Crockett moved to adjourn the meeting. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 8:37 p.m.*

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Attested by: Shana Davis-Cook, Village Manager

***FINAL***