

Chevy Chase Village Board of Managers' Meeting

July 10, 2017

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Absent
Richard M. Ruda, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Tamu Tucker, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Absent
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Mr. Michael L. Denger, Chair of the Board of Managers, called the meeting to order at 7:30 p.m. Mr. Goodwin was absent. Mr. Winstead arrived at 7:35 p.m.

Approval of Minutes from the Board's Executive Session: June 12, 2017

Minutes of the Board's Executive Session held on June 12, 2017 were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes of the Board of Managers' Executive Session held on June 12, 2017, as drafted. Mr. Ruda seconded the motion. Ms. Leonard, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. Mr. Denger did not attend the Board's June 12, 2017 Executive Session and did not participate in the vote. Mr. Winstead had not arrived in time for the vote. The motion passed.

Approval of Minutes from the Board's Regular Monthly Meeting: June 12, 2017

Minutes of the Board's regular meeting held on June 12, 2017 were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes of the Board of Managers' regular meeting held on June 12, 2017, as drafted. Mr. Ruda seconded the motion. Ms. Leonard, Ms. Le, Mr. Crockett, and Mr. Ruda voted in favor of the motion. Mr. Denger did not attend the Board's June 12, 2017

regular monthly meeting and did not participate in the vote. Mr. Winstead had not arrived in time for the vote. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Matters Presented for Board Consideration and Possible Action

Board Review of the Amended Draft Redevelopment Plans for Brookville Road Park

The Amended Draft Redevelopment Plans for Brookville Road Park were distributed to the Board and posted to the Village website prior to the meeting.

Ms. Davis-Cook noted that the current draft concept plan was based on a land survey generated 20 year ago. She explained the the Village's landscape architect requested that the Village obtain a survey and grading plan of the park, which was estimated to cost between \$2,000 and \$3,000.

The Board indicated its support of the amended concept plan and directed staff to post the updated plan on the website so that residents can review and provide final feedback in advance of a final Public Hearing to be held during the Board's meetings in either September or October 2017.

Mr. Denger moved to authorize Village staff to proceed in finalizing the proposed plan for the redevelopment of the Brookville Road Park in order to obtain bids for the project, as well as authorizing the expenditure of approximately \$2,000-\$3,000 for the land survey. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed.

Board Review and Possible Authorization for the Board Chair to Sign a letter presented by the Coalition of Bethesda Area Residents Addressed to the Montgomery County Council Regarding Allowable Building Height Bonuses Adjacent to Residential Neighborhoods in the Bethesda Downtown Plan Area

Ms. Leonard moved to authorize the Board Chair to send a letter to the Montgomery County Council in support of the Coalition of Bethesda Area Residents' Letter dated June 30, 2017 regarding proposed building height bonuses near residential neighborhoods in the Bethesda Downtown Plan area. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed.

Commission & Committee Matters

Election Supervisors

- Reappointment of Nancy Wilkinson (Park Street)

Ms. Le moved to reappoint Nancy Wilkinson (Park Street) as a member of the Election Supervisors to serve a four-year term expiring July 2021. Mr. Crockett seconded the motion.

Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed.

Board Reappointments of Chairs/Co-Chairs to Village Committees (All 2-Year Appointments)

- Community Relations Committee: Michael Marsh (Grafton Street) as Chair
- Environment & Energy Committee: Marilyn Bracken (Magnolia Parkway) as Co-Chair
- Environment & Energy Committee: Marea Hatzios Grant (West Irving Street) as Co-Chair
- Parks & Greenspaces: Susan Kilborn (Oliver Street) as Co-Chair
- Seniors Committee: Betty O’Connor (Grafton Street) as Chair
- Traffic Committee: Jan Acton (East Lenox Street)

Mr. Denger moved to approve all the above appointments to serve two year terms expiring July 2019. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed.

Establishment of a “Candidate Search” Standing Committee

Mr. Denger and Ms. Le explained that at the recommendation of the Election Supervisors, this committee was proposed to assist in finding candidates to run for positions on the Board of Managers.

Charles Monk (Oliver Street) expressed concerns with the scope of work for the proposed Candidate Search Committee. Mary Sheehan (West Kirke Street and member of the Election Supervisors) advised that the Election Supervisors had encouraged the establishment of a group similar to the Village’s former Nominating Committee that could inform residents of the responsibilities for elected officials in the Village including the Financial Disclosure requirements; however, Ms. Sheehan noted that she understood the concerns expressed by Mr. Monk.

The Board deferred action on this matter and supported Ms. Le working with Mr. Monk and the Election Supervisors to review the concerns expressed and determine whether such a committee should be formed and the appropriate scope of work

No formal action was taken by the Board.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager’s Report

The Manager’s Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 8:24 p.m.

Attested by: Shana Davis-Cook, Village Manager

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