

Chevy Chase Village Board of Managers' Meeting

May 13, 2019

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Minh Le, Assistant Treasurer	Present
Nancy E. Watters, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present
Demetri Protos, Finance Director	Present
Simone Kolnik, Administrative & Constituent Services Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:30 p.m. Mr. Winstead arrived at 7:31 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Regular Monthly Meeting held on April 8, 2019 were circulated to the Board prior to the meeting.

Ms. Le moved to approve the minutes of the Board of Managers' Regular Monthly Meeting held on April 8, 2019, as drafted. Mr. Crockett seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed. Mr. Winstead had not yet arrived.

Consent Agenda—Tree Removal Consent Agreement

A-2456 (Tree Removal Appeal): Ms. Ashley Wiltshire, 26 Oxford Street

Removal of one 12-inch diameter Magnolia tree and one 15-inch diameter Norway Maple both located in the rear (south) yard of the property.

There were no requests from Board Members to remove Case A-2456 from the Consent Agenda. The Consent Agreement was deemed approved.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Public Hearing: Residency requirement for Access to the Dog Exercise Area at the Brookville Road Park

No formal action was taken by the Board. The Board held the record open on this matter through the Board's June 10, 2019 regular meeting at which time the Board will consider possible options to address impacts on neighbors who surround the park.

Matters Presented for Board Consideration & Possible Action

Resolution No. 05-01-19: A Resolution of the Chevy Chase Village Board of Managers, adopting the revised 2018 Montgomery County Hazard Mitigation Plan

The Resolution was circulated to the Board and posted to the Village website prior to the meeting. No comments were received.

Ms. Le moved to adopt Resolution No. 05-01-19, as drafted. Mr. Crockett seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Resolution No. 05-02-19: A Resolution to amend, ratify and confirm the Village Investment Policy

The Resolution was circulated to the Board and posted to the Village website prior to the meeting. No comments were received.

Mr. Winstead moved to adopt Resolution No. 05-02-19, as drafted. Mr. Ruda seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Resolution No. 05-03-19: An Ordinance to adopt traffic and parking controls as authorized by Chapter 13 "Traffic Control Generally", Sec. 13-3. "Restriction of Traffic and Parking" on Hesketh Street, Kirkside Drive, and Brookville Road

The Resolution was circulated to the Board and posted to the Village website prior to the meeting. No comments were received.

Ms. Watters moved to adopt Resolution No. 05-03-19, as drafted. Mr. Crockett seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Contract Authorization Request

Staff reports recommending extension of the following contracts were circulated to the Board and posted to the Village website prior to the meeting:

- Refuse & Recycling (second of two one-year extension options)—
Goode Companies, Inc.
- Consulting Arborist (second of two one-year extension options)—
Feather & Associates
- Consulting Landscape Architect Design Services (second of three one-year extension options)—*Lila Fendrick Landscape Architecture & Garden Design*
- Janitorial Services (second of two one-year extension options)—
P&R Enterprises, Inc

Mr. Crockett moved to authorize the Village Manager to extend the contracts for Refuse & Recycling, Consulting Arborist, Consulting Landscape Architect Design Services and Janitorial Services, as proposed. Ms. Le seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Purchase Authorization Request

- Two hybrid police cruisers to replace existing vehicles, in an amount not to exceed \$76,000 (\$38,000/cruiser) from Hertrich Fleet Services under the Howard County Maryland contract under the FY2020 capital budget

Ms. Le moved to authorize the Village Manager to purchase two hybrid police cruisers to replace existing vehicles, in an amount not to exceed \$76,000 (\$38,000/cruiser) from Hertrich Fleet Services under the Howard County Maryland contract, as proposed under the FY2020 capital budget. Mr. Goodwin seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Committee Matters

Tree Ordinance Board

- Board Reappointment of Elizabeth Tyndall (East Melrose Street) to serve as a member for a three-year term expiring April 2021
- Board Appointment of Susan Kirby (East Lenox Street) to serve as a member (previously an alternate) to complete the term vacated by a member who has resigned, term expiring April 2021
- Board Appointment of Kate O’Scannlain-Johnson (Grove Street) to serve as an alternate member for a two-year term expiring April 2021

Mr. Crockett moved to authorize the slate of appointments to the Tree Ordinance Board as follows: Elizabeth Tyndall of East Melrose Street to serve as a member for a three-year term expiring April 2022, Susan Kirby of East Lenox Street to serve as a member to complete a term expiring April 2021 and Kate O’Scannlain-Johnson of Grove Street to serve as an alternate member for a two-year term expiring April 2021. Ms. Watters seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Ms. Le seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed. The meeting adjourned at 8:58 p.m.

Attested by: Shana Davis-Cook, Village Manager

Final.