

Chevy Chase Village Board of Managers' Meeting

April 12, 2021

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff, or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Absent
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda Willard, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:32 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Regular Monthly Meeting held March 8, 2021 were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes of the Board's Regular Monthly Meeting held March 8, 2021, as drafted. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2021 (FY2022)

Open for public comment. No formal action was taken by the Board.

Matters for Board Discussion, Consideration & Possible Adoption

Resolution No. 04-01-21: An Ordinance to amend the fiscal year 2021 budget to authorize a \$47,000.00 donation to the Friends of Chevy Chase Circle for its capital projects in coordination with the National Park Service to install lighting and renovate landscaping in Chevy Chase

Circle; create a new line item in the capital projects budget entitled “Chevy Chase Circle Lighting and Landscape Project”, and transfer \$47,000 from the “Police Cruisers” line item in the capital projects budget to the “Chevy Chase Circle Lighting and Landscape Project” line item to fund the expenditure.

Mr. Goodwin moved to approve Resolution No. 04-01-21, as drafted. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

Resolution No. 04-02-21: A Resolution Urging Fair Tax Duplication Payments

Mr. Crockett moved to approve Resolution No. 04-02-21, as drafted. Ms. Watters seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

Written Testimony to the Maryland Public Service Commission: Pepco Rate Case No. 9655—LED Streetlight Conversion and Smart Nodes Projects

Ms. Willard moved to authorize the Board Chair to submit written testimony to the Public Service Commission regarding Pepco Rate Case No. 9665, as drafted. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

Board Review and Discussion:

- 2021 Board Election Process- Ms. Mary Sheehan, Chair, Election Supervisors.
No formal action was taken by the Board.
- Recommended Changes to the Village History Summary- Ms. Mary Sheehan, President, Chevy Chase Historical Society
No formal action was taken by the Board; however, the Board expressed its support for the proposed approach.

Contract Authorization Requests:

Streets Maintenance: Stanley Concrete, LLC

Mr. Crockett moved to authorize the Village Manager to enter into a contract, in substantially the form provided, with Stanley Concrete, LLC for the performance of street maintenance and repair services throughout the Village for an initial term of three (3) years with the option to extend the contract for up to two (2) additional one (1) year terms. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

Contract Amendment Request: Utility Relocation Engineering for the Municipal Storm Drain Project Priority Area (bordered by Cedar Parkway, Magnolia Parkway, West Irving Street and Hesketh Street): *Rummel, Klepper & Kahl, LLP* in an amount not to exceed \$11,600.

Ms. Watters moved to authorize the Village Manager to approve the contract amendment with Rummel, Klepper & Kahl, LLP for the performance of utility relocation engineering in support of the Village's Municipal Storm Drain Capital Project, in an amount not to exceed \$11,600. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

Commission & Committee Matters

Building Facilities Commission:

- Board reappointment of Anne Shields (West Kirke Street) to serve as a member, term ending April 2025
- Board reappointment of Carole Lee (East Irving Street) to serve as a member, term ending April 2026

Mr. Crockett moved to appoint to the Building Facilities Commission Anne Shields of West Kirke Street, to serve as a member, term ending April 2025 and Carol Lee of East Irving Street, to serve as a member, term ending April 2026. Mr. Ruda seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting.

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 8:26 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL