

Chevy Chase Village Board of Managers' Meeting

April 9, 2018

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Absent
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Absent
Richard M. Ruda, Board Member	Absent

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael L. Denger, Chair of the Board of Managers, called the meeting to order at 7:30 p.m.

Approval of Minutes from the Board's Regular Monthly Meeting: March 12, 2018

Minutes of the Board's regular monthly meeting held on March 12, 2018 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board of Managers' Regular Monthly Meeting held on March 12, 2018, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett and Mr. Winstead voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2018 (FY2019)

The draft budget for fiscal year 2019 was distributed to the Board and posted to the Village website prior to the meeting. No amendments had been made to the draft budget following the Board's first Public Hearing held on March 12, 2018.

No comments were heard from the floor and no action was taken by the Board. The Board will vote to adopt the FY2019 Operating & Capital Budget and property tax rates during the Annual Meeting on April 16, 2018.

Matters Presented for Board Consideration and Possible Action

Resolution No. 04-01-18: An Ordinance to amend Chapter 18, “Animal Control” by repealing and reenacting Sec. 18-1, “Adoption of County Law”, Sec. 18-2, “Sections Added”, Sec. 18-3, “Sections Amended”, and Sec. 18-4, “Regulations”, and adding Sec. 18-7, “Dog Exercise Area”, and to amend Chapter 6, “Penalties, Fees and Fines”, Sec. 6-3, “Municipal Infraction Fines” to update the code, allow the establishment of a Dog Exercise Area and provide regulations for its use and a fine for violations, increase fines for violations of Chapter 18 and otherwise make conforming changes.

Ms. Leonard moved to approve Resolution No. 04-01-18, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett and Mr. Winstead voted in favor of the motion. The motion passed.

Contract Extension Authorization Requests

- Consulting Arborist—*Feather & Associates*

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the first of two one-year contract extension options with Feather & Associates, in substantially the form provided, to provide consulting arborist services. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

- Landscape Architect and Design Services—*Lila Fendrick Landscape Architecture & Garden Design*

Ms. Leonard moved to authorize the Village Manager to execute a letter exercising the first of three one-year contract extension options with Lila Fendrick Landscape Architecture & Garden Design, in substantially the form provided, to provide landscape architect and design services to the Village. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

- Refuse and Recycling Collection Services—*Elegants Recycling & Refuse Services, Inc.*

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the first of two one-year contract extension options with Elegants Recycling & Refuse Services, Inc. for refuse and recycling collection services. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

- Village Hall Janitorial Services—*P&R Enterprises, Inc.*

Ms. Leonard moved to authorize the Village Manager to execute a letter exercising the first of two one-year contract extension options with P & R Enterprises, Inc. for Village Hall janitorial services. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Denger seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, and Mr. Winstead voted in favor of the motion. The motion passed. The meeting adjourned at 7:45 p.m.

Attested by: Shana Davis-Cook, Village Manager

Final.