

Chevy Chase Village Board of Managers' Meeting

April 8, 2019

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Absent
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Minh Le, Assistant Treasurer	Present
Nancy E. Watters, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present
Demetri Protos, Finance Director	Present
Simone Kolnik, Administrative & Constituent Services Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:30 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Executive Session and regular meeting held on March 11, 2019 and the Board's Special Meeting held on March 22, 2019 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board of Managers' Executive Session and regular meeting held on March 11, 2019 and Special Meeting held on March 22, 2019, as drafted. Ms. Le seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Variance Requests

**A-7480 (Variance) Ms. Melissa S. Dann & Mr. Thomas S. Dann
34 West Kirke Street**

- a) Maintain a terrace which was constructed and which encroaches a maximum of three feet, one inch (3'-1"); and

- b) Construct proposed steps which would encroach a maximum of four feet, two inches (4'-2") both forward of the twenty-five (25) foot front (Cedar Parkway) building restriction line.

The application for a variance was withdrawn by the Applicants.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2019 (FY2020)

The draft budget for fiscal year 2020 was distributed to the Board and posted to the Village website prior to the meeting. No amendments had been made to the draft budget following the Board's first Public Hearing held on March 11, 2019.

No comments were heard from the floor and no action was taken by the Board. The Board will vote to adopt the FY2020 Operating & Capital Budget and property tax rates during the Annual Meeting on April 15, 2019.

Matters Presented for Board Consideration & Possible Action

Staff Briefing Regarding the Brookville Road Dog Park

- Report on Park Maintenance and Cleanliness, Barking, Volume of Use and Impact on Neighboring Households

A staff report was circulated to the Board in advance of the meeting and posted to the Village website. Ms. Davis-Cook and Chief Fitzgerald summarized the report and residents whose properties either directly abut the park or who live within close proximity of the park spoke regarding the impacts the dog exercise area has had on their properties.

The Board directed staff to notice a Public Hearing to be held during the Board's May 13, 2019 regular meeting to consider public comments on a potential residency requirement for access to the dog exercise area. *No other formal action was taken by the Board.*

Purchase Authorization Request

- Purchase and authorize PEPCO to install a new streetlight to be attached to an existing PEPCO power pole between 5506 and 5508 Center Street.

Mr. Crockett moved to authorize the Village Manager to purchase and allow PEPCO to install a 2,700 (and no higher than 3,000) Kelvin LED Cobrahead streetlight to be attached to an existing PEPCO power pole between 5506 and 5508 Center Street. Mr. Ruda seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Resolution No. 04-01-19: An Ordinance to amend the Fiscal Year 2019 Budget to transfer a total of \$161,000 from the "Public Safety Technology", "Police Cruisers", and "Street Maintenance" line items in the capital budget to the "Municipal Storm Drain System" line item

(\$148,243) and to a newly created “Brookville Road Park Development” line item (\$12,757) in the capital budget, to fund these projects.

Mr. Crockett moved to adopt Resolution No. 04-01-19, as drafted. Ms. Watters seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Resolution No. 04-02-19: A Resolution to authorize the Village to open and maintain an account with UBS Financial Services, Inc., for the investment of Village funds, and to appoint Gary Crockett, Treasurer, Shana Davis-Cook, Village Manager, and Demetri Protos, Finance Director, to act as Authorized Persons with respect to the account.

Mr. Ruda moved to adopt Resolution No. 04-02-19, as drafted. Mr. Winstead seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Committee Matters

Building Facilities Commission

- Board reappointment of Jane Maruszewski (Grafton Street) to serve as an alternate member for a five-year term, exp. April 2024

Mr. Crockett moved to authorize reappointment of Jane Maruszewski (Grafton Street) to serve as an alternate member of the Building Facilities Commission for a five-year term, exp. April 2024. Ms. Le seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager’s Report

The Manager’s Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Winstead moved to adjourn the meeting. Ms. Leonard seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed. The meeting adjourned at 9:27 p.m.

Attested by: Shana Davis-Cook, Village Manager

Final.