

# **Chevy Chase Village Board of Managers' Meeting**

## **March 8, 2021**

*Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff, or others in attendance.*

### **BOARD OF MANAGERS**

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Absent
Linda Willard, Member	Present

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Jessica Gebhart, Permitting & Code Enforcement Coordinator	Present
Demetri Protos, Finance Director	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:33 p.m. Ms. Watters was absent.

### **Approval of Minutes from the Board's Previous Meetings**

Minutes of the Board's Regular Monthly Meeting held February 8, 2021 and the FY2022 Budget Work Session held February 22, 2021 were circulated to the Board prior to the meeting.

*Mr. Winstead moved to approve the minutes of the Board's Regular Monthly Meeting held February 8, 2021, as drafted.* Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

*Mr. Winstead moved to approve the minutes of the Board's FY2022 Budget Work Session held February 22, 2021, as drafted.* Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.

## **Appeals, Special Permit & Variance Requests**

### **A-7857 (Variance Request) William W. McClure and Juliet A. Drake 109 Summerfield Road**

Construct a front portico over an existing stoop, which would encroach a maximum of two (2) feet forward of the twenty-five (25) foot front building restriction line. The proposed portico will measure nine feet, eight inches (9'-8") in width and have a depth of five feet, one and a half inches (5'-1½"), and the proposed portico will extend beyond the sides of the footprint of the existing stoop by six (6) inches on each side.

*Mr. Crockett moved to approve the special permit request in Case A-7857 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the variance request. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, and Ms. Willard voted in favor of the motion. The motion passed.*

### **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

### **Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2021 (FY2022)**

*Open for public comment.*

## **Matters for Board Discussion, Consideration & Possible Adoption**

- **Thrive Montgomery County 2050:** Board Consideration of Coalition Letter Urging Delay of Process

*Mr. Winstead moved to authorize Robert Goodwin, Jr. as liaison to the Thrive Montgomery 2050 Coalition, to sign onto the joint written testimony addressed to the Planning Board regarding Thrive Montgomery 2050, in substantially the form provided. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.*

### **Agreement Authorization Request:**

- Amended Employment Agreement—Chief of Police

*Mr. Goodwin moved to approve the amended employment agreement for Chief of Police, as drafted. Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.*

### **Police Report**

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

**Manager's Report**

The Manager's Report was circulated to the Board prior to the meeting.

**Adjournment**

*Mr. Crockett moved to adjourn the meeting.* Ms. Leonard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 8:08 p.m.

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Attested by: Shana Davis-Cook, Village Manager

*Final.*