

Chevy Chase Village Board of Managers' Meeting

February 13, 2023

Note: These minutes reflect the Board's actions and include limited remarks made by members of the Board of Managers, Legal Counsel, Village Staff, or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Absent
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda J. Willard, Assistant Secretary	Absent
Louis Morsberger, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Jennifer Young, Administrative & Constituent Services Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Robert Goodwin, serving as Acting Chair of the Board of Managers, called the meeting to order at 7:31 p.m. Ms. Watters attended the meeting virtually. Ms. Leonard and Ms. Willard were absent.

Approval of Minutes from the Board's Previous Meeting

Minutes of the Board's regular monthly meeting held on January 9, 2023, were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes from the Board's January 9, 2023, regular meeting, as drafted. Mr. Morsberger seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed.

Consent Agenda

A-2746 (Tree Removal Consent Agreement)

Ms. Meredith Unruh Raney & Mr. Scott Campbell Raney - Trustees of the Raney Family Trust 20 Grafton Street

Removal of two Holly trees measuring ten (10) and nine (9) inches each in diameter located in the side (west) yard to accommodate a proposed addition.

No Board members requested that this item be removed from the Consent Agenda; therefore, the tree removal consent agreement for case number A-2746 is approved.

Treasurer's Report

The Treasurer's Report was circulated to the Board and posted to the Village website prior to the meeting. *No action was taken by the Board.*

Matters for Board Discussion, Consideration, and Possible Action

Capital Improvement Project Briefing and Update:

- Municipal Storm Drain Project along the block bordered by West Irving and Hesketh Streets and Magnolia and Cedar Parkways, presented by Ms. Ellen Sands, Director of Municipal Operations

The latest project plan and an updated project cost estimate were circulated to the Board and posted to the Village website prior to the meeting. *No action was taken by the Board.*

Board Discussion and Possible Authorization

- Letter of Support Maryland House Bill 459 – County and Municipal Street Lighting Investment Act

Draft written testimony in support of HB459 along with a copy of the proposed bill were circulated to the Board and posted to the Village website prior to the meeting.

Mr. Morsberger moved to authorize Board Treasurer Mr. Gary Crockett, to submit a letter to the state legislature in support of HB459 and to provide in-person testimony before the House Economic Matters Committee. Mr. Winstead seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed.

Amendments to the Landscape Plan for the Betty English Garden: Additional (second) bench

A landscape plan provided by the Garden Club of Chevy Chase for the garden located in the public right-of-way bordered by Brookville Road, Broad Branch Road and Oxford Street was circulated to the Board and posted to the Village website prior to the meeting.

Mr. Winstead moved to authorize the proposed landscape plan for the Betty English Garden contained within the public right-of-way at Brookville Road, Oxford Street, and Broad Branch Road to add an additional bench within the space. Mr. Morsberger seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed.

Contract Extension Authorizations

- **Refuse & Recycling**, first of two one-year extensions – *Goode Companies, Inc.*
- **Consulting Arborist**, first of two one-year extensions – *Feather & Associates*

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the first of two one-year contract extensions with Goode Companies, Inc. for Refuse and Recycling Services, and the first of two one-year contract extensions with Feather and Associates for Consulting Arborist Services. Mr. Morsberger seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed.

Commission and Committee Matters

Ethics Commission

Board reappointment of:

- Robert Brewer, Jr. (Grafton Street) as a member, term exp. 2/2026
- Frank (Scot) McCulloch (Kirkside Drive) as Chair, term exp. 2/2024.

Mr. Winstead moved to reappoint to the Ethics Commission Robert Brewer, Jr. of Grafton Street as a member, with a term expiring February 2026, and Frank (Scot) McCulloch of Kirkside Drive as Chair, with a term expiring February 2024. Mr. Morsberger seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Winstead seconded the motion. Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, and Mr. Morsberger voted in favor of the motion. The motion passed. The meeting adjourned at 8:13 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL