

Chevy Chase Village Board of Managers' Meeting

February 12, 2018

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present
Demetri Protos, Finance Director	Present
Tamu Tucker, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael L. Denger, Chair of the Board of Managers, called the meeting to order at 7:30 p.m.
Mr. Crockett arrived at 7:31 p.m.

Approval of Minutes from the Board's Executive Session: January 8, 2018

Minutes of the Board's executive session held on January 8, 2018 were circulated to the Board prior to the meeting.

Ms. Le moved to approve the minutes of the Board of Managers' Executive Session held on January 8, 2018, as drafted. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Goodwin, Mr. Ruda, and Mr. Winstead voted in favor of the motion. The motion passed. Mr. Crockett had not arrived in time for the vote.

Approval of Minutes from the Board's Regular Monthly Meeting: January 8, 2018

Minutes of the Board's regular monthly meeting held on January 8, 2018 were circulated to the Board prior to the meeting.

Ms. Leonard moved to approve the minutes of the Board of Managers' Regular Monthly Meeting held on January 8, 2018, as drafted. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Goodwin, Mr. Ruda, and Mr. Winstead voted in favor of the motion. The motion passed. Mr. Crockett had not arrived in time for the vote.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Consent Agenda—Tree Removal Consent Agreement

A-2366 (Tree Removal Appeal): Ms. Carol Kelleher, 25 Grafton Street

Removal of one Black Walnut tree measuring eighteen (18) inches in diameter located in the rear (east) yard of the property.

There were no requests from Board Members to remove Case A-2366 from the Consent Agenda. The Consent Agreement was deemed approved.

A-2371 (Tree Removal Appeal): Dr. Gary Adams, 5500 Park Street

Removal of one Red Maple tree measuring eighteen (18) inches in diameter located in the side (east) yard of the property to accommodate a proposed addition.

There were no requests from Board Members to remove Case A-2371 from the Consent Agenda. The Consent Agreement was deemed approved.

Matters Presented for Board Consideration and Possible Action

Board Consideration of a Request to Modify the Right-of-Way Maintenance Policy for Certain Properties: Mr. and Mrs. C. King Mallory, 17 Magnolia Parkway

Mr. Denger moved to approve the request to modify the Right-of-Way Maintenance Policy to permit the Village to maintain the portion of the public right-of-way located between the sidewalk and the curb when said area exceeds 3,000 square feet, as measured by the Village's GIS system, upon request by the abutting property owner. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Ruda, and Mr. Winstead voted in favor of the motion. The motion passed.

Contract/Lease Authorization Request: Contract Extension for Newsletter Printing: American Reprographics, Inc.

Ms. Leonard moved to authorize the Village Manager to execute a letter exercising the first of two one-year contract extension options with American Reprographics, Inc. for printing of the monthly newsletter. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion. The motion passed.

Commission & Committee Matters

ad hoc Pedestrian Safety Committee: Report re: Connecticut Avenue Pedestrian Crossing

Mr. Denger moved to authorize the Village Manager to spend up to \$5,000 for video production and consulting services in support of the Village's efforts to secure a three-color signal at the

pedestrian crossing on Connecticut Avenue at Lenox Street. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion. The motion passed.

Building Facilities Commission: Recommended revisions to the Village Hall Regulations

Ms. Le moved to approve the Building Facilities Commission's recommended revisions to the Village Hall Regulations, as amended to reflect on page 5, bullet #35 that the protective pads must remain on the conference tables at all times. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion. The motion passed.

Ethics Commission: Board Reappointment of Stuart Gerson (East Irving Street) as a member, term exp. 2/2021.

Mr. Denger moved to reappoint Stuart Gerson (East Irving Street) as a member of the Ethics Commission to serve a 3-year term. Ms. Leonard seconded the motion. Ms. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Winstead seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 8:44 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL