

Chevy Chase Village Board of Managers' Meeting

February 8, 2021

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda Willard, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Jessica Gebhart, Permitting & Code Enforcement Coordinator	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:32 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Regular Monthly Meeting held January 11, 2021 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board's Regular Monthly Meeting held January 11, 2021, as drafted. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Matters for Board Discussion, Consideration & Possible Adoption

- **Montgomery County ZTA 20-07—R-60 Zone Uses and Standards:**

Ms. Watters moved to sign onto the coalition letter addressed to the Montgomery County Council opposing Zoning Text Amendment 20-07. Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.

Contract Authorization Request:

- **Audit Contract Extension (first of two one-year extension options) - Lindsey & Associates, LLC**

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the first of two one-year extension options with Lindsey & Associates, LLC for auditing services. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.

Commission and Committee Matters

Ethics Commission

- *Board reappointment of Stuart Gerson (East Irving Street) as a member, term exp. 2/2026*
- *Board reappointment of Frank (Scot) McCulloch (Kirkside Dr.) as Chair, term exp. 2/2022*

Mr. Crockett moved to appoint to the Ethics Commission Stuart Gerson of East Irving Street, to serve as a member, term ending February 2026 and Frank (Scot) McCulloch of Kirkside Drive to serve as Chair, term ending February 2022. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Ms. Watters, Mr. Crockett, Mr. Ruda, Mr. Winstead and Ms. Willard voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting.

Adjournment

Mr. Crockett moved to adjourn the meeting. Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 7:50 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL.