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**CHEVY CHASE VILLAGE  
BOARD OF MANAGERS  
DECEMBER 11, 2017 MEETING**

**STAFF REPORT**

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**TO:** BOARD OF MANAGERS  
**FROM:** SHANA R. DAVIS-COOK, VILLAGE MANAGER  
**DATE:** 12/6/2017



**SUBJECT: RESOLUTION NO. 12-01-17: FY2018 BUDGET AMENDMENT (NO. 1)**  
AN ORDINANCE TO AMEND THE FISCAL YEAR 2018 BUDGET TO  
AUTHORIZE A \$15,000.00 DONATION TO THE CHEVY CHASE HISTORICAL  
SOCIETY FOR ITS CAPITAL PROJECT TO RELOCATE TO A NEW FACILITY;  
CREATE A NEW LINE ITEM IN THE CAPITAL PROJECTS BUDGET TITLED  
“CHEVY CHASE HISTORICAL SOCIETY RELOCATION PROJECT”, AND  
TRANSFER \$15,000 FROM RESERVES TO THE “CHEVY CHASE HISTORICAL  
SOCIETY RELOCATION PROJECT” TO FUND THE DONATION.

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**Background**

The attached ordinance seeks to amend the adopted FY2018 capital budget to reflect a donation toward the Chevy Chase Historical Society’s capital campaign to outfit its new space in the Chevy Chase Land Company-owned building at 8401 Connecticut Avenue and to relocate the Historical Society’s archive inventory and offices to the new space.

This monetary donation request was introduced to and approved by the Board of Managers during your regular meeting on November 13, 2017.

**DRAFT MOTION**

I move to approve Resolution No. 12-01-17, AS DRAFTED OR AMENDED AS  
FOLLOWS\_\_\_\_\_.

**Attachments**

Budget Summary w/ amendments shown  
Resolution No. 12-01-17

**General Funds and SafeSpeed Budgets**  
**Proposed for Board Amendment on December 11, 2017**  
w/amendments shown  
=amounts changed

				FY2018	NEW VALUE	DIFF.
<b>I. Revenue</b>						
				Income Tax	2,200,000	
				Property Tax	960,500	
				Investments & Misc. Income	43,000	
				Cost Recoveries/Grants	425,757	
				SafeSpeed Citation Revenue	1,162,500	
				<b>Total Revenue</b>	<b>4,791,757</b>	
<b>II. Costs</b>						
<b>A. On-going Programs</b>						
				<u>Department Services</u>		
				Police	1,456,779	794,220
				Communications	400,265	22,720
				Public Works	640,505	367,990
				General Government	631,075	161,090
				Professional Services	0	100,000
				<u>Facilities, Fleet, &amp; Infrastructure</u>		
				Village Hall		97,975
				Parks, Trees, & Greenspaces		209,938
				Lights		42,500
				<b>Subtotal</b>	<b>3,128,624</b>	<b>1,796,433</b>
				<b>Surplus/Deficit</b>		<b>(133,300)</b>
<b>B. Capital Projects</b>						
				<u>Equipment</u>		
				Public Safety Technology		20,000
				Mobile Data Terminals/Public Safety		12,000
				Snow Blower		6,000
				Pick Up Truck		42,000
				Medium-Duty Dump Truck		110,000
				<u>Projects</u>		
				Sidewalk Maintenance		3,500
				Street Maintenance		111,000
				Streetlight Upgrade		10,000
				Buffer Area Sidewalk Replacement		71,500
				Storm Drain System		15,000
				Brookville Road Park Development		82,000
				Village Hall: P/W Yard, Fence, Wall Replacement		83,000
				Chevy Chase Historical Society Relocation Project		15,000
				<b>Subtotal</b>	<b>566,000</b>	<b>581,000</b>
				<b>Total Costs</b>	<b>5,491,057</b>	<b>5,506,057</b>
<b>III. Budgeted Deficit/Draw on Reserves/Surplus</b>						
					<b>(699,300)</b>	<b>(714,300)</b>

Resolution No.: 12-01-17

Introduced: 12-11-17

Adopted: 12-11-17

Effective: 12-25-17

**BOARD OF MANAGERS**  
**FOR**  
**CHEVY CHASE VILLAGE, MD**

**SUBJECT:** AN ORDINANCE TO AMEND THE FISCAL YEAR 2018 BUDGET TO AUTHORIZE A \$15,000.00 DONATION TO THE CHEVY CHASE HISTORICAL SOCIETY FOR ITS CAPITAL PROJECT TO RELOCATE TO A NEW FACILITY; CREATE A NEW LINE ITEM IN THE CAPITAL PROJECTS BUDGET TITLED “CHEVY CHASE HISTORICAL SOCIETY RELOCATION PROJECT”, AND TRANSFER \$15,000 FROM RESERVES TO THE “CHEVY CHASE HISTORICAL SOCIETY RELOCATION PROJECT” TO FUND THE DONATION.

WHEREAS, §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, authorizes the Board of Managers to provide for the control and management of its finances and spend money for any public purpose and for the safety, health, and general welfare of the Village and its occupants; and

WHEREAS, Section 6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

WHEREAS, Section 206 of the Chevy Chase Village Charter authorizes the Board of Managers to adopt such ordinances as it deems necessary for the health, safety and welfare of the Village; and

CAPS  
[Brackets]  
Asterisks \* \* \*

: Indicate matter added to existing law.  
: Indicate matter deleted from law.  
: Indicate matter remaining unchanged in existing law but not set forth in Ordinance

WHEREAS, Section 403 of the Chevy Chase Village Charter authorizes the Board to adopt and amend a budget; and

WHEREAS, the Board of Managers has determined that \$15,000 should be donated toward the Chevy Chase Historical Society's capital project to relocate to a new facility to better accommodate its operations and archived inventory and that \$15,000 should be transferred from reserves to a new line item in the Capital Projects budget, entitled "Chevy Chase Historical Society Relocation Project" to fund the expenditure; and

WHEREAS, the Board of Managers has determined that this amendment to the Budget Ordinance is required to reflect the increased expenditure through a transfer from unrestricted reserves.

WHEREAS, the Board of Managers finds that the budget amendment as hereinafter set forth is necessary to assure the good government of the Village; for the protection and preservation of the Village's property, rights and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger and destruction; and for the protection and promotion of the health, comfort, and convenience of the residents of the Village.

NOW THEREFORE, the Board of Managers of Chevy Chase Village does hereby adopt the following ordinance:

**AN ORDINANCE TO AMEND THE FISCAL YEAR 2018 BUDGET TO AUTHORIZE A \$15,000.00 DONATION TO THE CHEVY CHASE HISTORICAL SOCIETY FOR ITS CAPITAL PROJECT TO RELOCATE TO A NEW FACILITY; CREATE A NEW LINE ITEM IN THE CAPITAL PORJECTS BUDGET TITLED "CHEVY CHASE HISTORICAL SOCIETY RELOCATION PROJECT", AND TRANSFER \$15,000 FROM RESERVES TO THE "CHEVY CHASE HISTORICAL SOCIETY RELOCATION PROJECT" LINE ITEM TO FUND THE DONATION.**

SECTION 1.

BE IT ORDAINED AND ORDERED this 11<sup>th</sup> day of December, 2017, by the Board of Managers of Chevy Chase Village, acting under and by virtue of the authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, and 206 and Sec. 403 of the Village Charter, that the budget adopted for the 2018 fiscal year, from July 1, 2017 through June 30, 2018, be and the same hereby is amended to:

Authorize a donation of \$15,000.00 to the Chevy Chase Historical Society for its capital project to relocate to a new facility and transfer \$15,000 from reserves to a new line item in the Capital Projects budget, entitled “Chevy Chase Historical Society Relocation Project”.

AND BE IT FURTHER ORDAINED AND ORDERED, this 11<sup>th</sup> day of December, 2017, by the Board of Managers of Chevy Chase Village, acting under and by virtue of the authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland and Sec. 206 and Sec. 403 of the Village Charter that:

- (1) If any part or provision of this ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the ordinance as a whole or any remaining part thereof; and
- (2) This ordinance shall take effect on the 25<sup>th</sup> day of December, 2017, provided the same is posted at the Village Office for fourteen (14) days prior thereto.

CHEVY CHASE VILLAGE

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Michael L. Denger, Chairman  
Board of Managers  
Chevy Chase Village

ATTEST:

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Shana R. Davis-Cook, Village Manager

**General Funds and SafeSpeed Budgets**  
**Proposed for Board Amendment on December 11, 2017**

<b>I. Revenue</b>		<b>FY2018</b>	
Income Tax			2,200,000
Property Tax			960,500
Investments & Misc. Income			43,000
Cost Recoveries/Grants			425,757
SafeSpeed Citation Revenue			<u>1,162,500</u>
Total Revenue			4,791,757
<b>II. Costs</b>			
<b>A. On-going Programs</b>	<b>Personnel</b>	<b>Operations</b>	<b>Total</b>
<u>Department Services</u>			
Police	1,456,779	794,220	2,250,999
Communications	400,265	22,720	422,985
Public Works	640,505	367,990	1,008,495
General Government	631,075	161,090	792,165
Professional Services	0	100,000	100,000
<u>Facilities, Fleet, &amp; Infrastructure</u>			
Village Hall		97,975	97,975
Parks, Trees, & Greenspaces		209,938	209,938
Lights		42,500	42,500
Subtotal	<u>3,128,624</u>	<u>1,796,433</u>	<u>4,925,057</u>
 <b>Surplus/Deficit</b>			 <b>(133,300)</b>
<b>B. Capital Projects</b>			
<u>Equipment</u>			
Public Safety Technology			20,000
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Snow Blower			6,000
Pick Up Truck			42,000
Medium-Duty Dump Truck			110,000
<u>Projects</u>			
Sidewalk Maintenance			3,500
Street Maintenance			111,000
Streetlight Upgrade			10,000
Buffer Area Sidewalk Replacement			71,500
Storm Drain System			15,000
Brookville Road Park Development			82,000
Village Hall: P/W Yard, Fence, Wall Replacement			83,000
Chevy Chase Historical Society Relocation Project			15,000
Subtotal			<u>581,000</u>
 <b>Total Costs</b>			 <b>5,506,057</b>
 <b>III. Budgeted Deficit/Draw on Reserves/Surplus</b>			 <b>(714,300)</b>