

# Chevy Chase Village Board of Managers' Meeting

March 11, 2019

*Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

## BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Minh Le, Assistant Treasurer	Present
Nancy E. Watters, Member	Present

## STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present
Demetri Protos, Finance Director	Present
Simone Kolnik, Administrative & Constituent Services Assistant	Present

## COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:30 p.m.

### Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's regular meeting held on February 11, 2019 were circulated to the Board prior to the meeting.

*Mr. Winstead moved to approve the minutes of the Board of Managers' regular meeting held on February 11, 2019, as drafted. Mr. Crockett seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.*

Minutes of the Board's FY2020 Budget Work Session held on February 25, 2019 were circulated to the Board prior to the meeting.

*Mr. Goodwin moved to approve the minutes of the Board of Managers' FY2020 Budget Work Session held on February 25, 2019, as drafted. Mr. Ruda seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.*

## **Variance Request & Appeal**

### **A-7469 (Variance): Ms. Paulette Kessler & Dr. David Kessler 9 Oxford Street**

Install an air conditioner, which would encroach a maximum of two feet, five inches (2'-5") into the seven (7) foot rear yard setback.

*Mr. Winstead moved to approve the variance application in Case A-7469 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the variance have been met and provided that the unit is placed as far east along the rear of the garage as possible. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the variance application. Ms. Watters seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.*

### **A-7405 (Appeal): Mr. Edward and Mrs. Amy Knight 32 West Irving Street**

Appeal of the Village Manager's decision to revoke a previously issued Building Permit to expand an existing drainage system, including drainage inlets, storm drains and a drainage swale in the rear yard of the property.

*Having found that the motion to continue is advisable and should be granted, Mr. Crockett moved to indefinitely continue Appeal Case No. A-7405 to and until a date that is convenient to the Board and the parties. This continuance is contingent on the Knights agreement to disconnect the sump pump that was connected to the system is in 2018 and to allow the Village's Engineer to plug the two new pipes connected to the existing inlet with plugs with 3" weepholes. Ms. Le seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.*

## **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

## **Committee Matters**

**Parks & Greenspaces Committee: Proposal to Install Seating in the West Kirke Street/Laurel Parkway Combined Public Right-of-Way.** A staff report from the Committee's staff liaison, Ellen Sands, was circulated to the Board and posted to the Village website prior to the meeting.

*Mr. Ruda moved to authorize installation of two Windermere chairs with dedication plaques in the West Kirke Street / Laurel Parkway combined public right-of-way, as proposed. Mr. Crockett seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed.*

**Police Report**

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

**Manager's Report**

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

**Adjournment**

*Ms. Le moved to adjourn the meeting.* Mr. Ruda seconded the motion. Mr. Crockett, Ms. Le, Ms. Watters, Ms. Leonard, Mr. Goodwin, Mr. Ruda and Mr. Winstead voted in favor of the motion. The motion passed. The meeting adjourned at 8:12 p.m.

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Attested by: Shana Davis-Cook, Village Manager

*Final.*