Board of Managers Meeting
Monday, March 9, 2020
AGENDA

Regular Meeting—7:30 p.m.

1. **Meeting Called to Order**
   Ms. Elissa Leonard, Board Chair

2. **Approval of Minutes from the Previous Board of Managers' Meetings**
   Regular Monthly Meeting—February 10, 2020
   Budget Work Session—February 24, 2020

3. **Special Permit & Variance Requests**

   A-7638 (Variance) Ms. Kristen A. Lejnieks & Mr. Joseph Poulas
   9 East Irving Street
   Install two air conditioners, one which would encroach a maximum of one foot, seven inches (1'-7"), and another which would encroach a maximum of one foot, five inches (1'-5") into the seven (7) foot side (west) yard setback for new units.

4. **Treasurer's Report**
   Mr. Gary Crockett, Board Treasurer

5. **Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2020 (FY2021)**
   Open for public comment.

6. **Matters for Board Discussion, Consideration & Possible Adoption**

   Resolution No. 03-01-20: An Ordinance to amend Chapter 3, "Personnel Code", by repealing and reenacting Sec. 3-2. Definitions; Sec. 3-9. Compensation; Sec. 3-10. Sick Leave; Sec. 3-11. Annual Leave; Sec. 3-12. Holidays; Sec. 3-13. Death Leave; Sec. 3-16. Official Leave; and Sec. 3-22. Sanctions—Generally; to revise definitions for exempt employees, family, retirement, and to add a definition of voluntary separation; to require that job descriptions designate whether a position is exempt and remove the requirement that the Board annually review job descriptions ; to create two new pay categories for emergency compensation and pay differential; to institute carry-over provisions for compensatory time and requirements for use and receipt of compensatory time; to clarify the minimum hours paid to police officers for court time; to clarify sick leave requirements and to conform the Village Code to Title 3, Subtitle 13, §§13-301 et seq., Labor and Employment Article, Annotated Code of Maryland; to clarify holiday leave and bereavement leave provisions; to

make specific provision for administrative leave; to include an employee who is charged or arrested for a felony, or of a misdemeanor involving moral turpitude, as being subject to sanctions and to make conforming changes.

Contract Authorization Request

- Landscape Maintenance Services, initial 3-year contract authorization
  Level Green Landscaping, LLC

7. Police Report
Mr. John M. Fitzgerald, Police Chief

8. Manager's Report
Ms. Shana R. Davis-Cook, Village Manager

- Building & Tree Removal Permits and Permitting & Code Enforcement Activity Reports
- Capital and Infrastructure Upgrade Projects Report
- Village Hall Activity Report

Next Regular Board of Managers' Meeting
Monday, April 13, 2020 at 7:30 p.m. in the Village Hall

Village Annual Meeting
Monday, April 20, 2020 at 7:30 p.m. in the Village Hall
Light refreshments served beginning at 7:00 p.m.

Please note: *To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at www.chevychasevillagemd.gov by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*