



**Board of Managers Meeting**  
**WEDNESDAY, November 20, 2019**  
**AGENDA**

**Regular Meeting—7:30 p.m.**

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**2. Approval of Minutes from the Previous Board of Managers' Meeting**

Regular Monthly Meeting—October 14, 2019

**3. Variance & Special Permit Requests**

**A-7604 (Special Permit): Mr. Thomas S. Dann & Ms. Melissa S. Dann,  
34 West Kirke Street**

Construct a compliant driveway, expanded by a parking pad which would exceed the maximum allowed driveway width on private property by fifteen feet, two inches (15'-2") for a length of thirty feet, eleven inches (30'-11").

**4. Treasurer's Report**

Mr. Gary Crockett, Board Treasurer

**5. Matters Presented for Board Consideration & Possible Action**

**Board Consideration and Possible Adoption: Amended Debris Management Plan  
Memorandum of Understanding with Montgomery County**

Ms. Ellen Sands, Director of Municipal Operations

**Board Discussion**

- Living Wage requirement in Village contracts

**Contract Authorization Request:**

- Holiday Party Caterer— *Balducci's Maryland, LLC*

**Purchase Authorization Request:**

- Holiday Monetary Gifts from the Board to the Village Staff \$100 Giant gift cards for all full-time, temporary and seasonal employees

6. **Police Report**

Mr. Adventino Dasilva, Police Lieutenant

7. **Manager's Report**

Ms. Shana R. Davis-Cook, Village Manager

- [Overview of Tree Maintenance Program](#)

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**Next Regular Board of Managers' Meeting**

Monday, December 9, 2019 at 7:30 p.m. in the Village Hall

*Please note: To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at [www.chevy ChaseVillageMD.gov](http://www.chevy ChaseVillageMD.gov) by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*