



**Board of Managers Meeting
Monday, October 14, 2019
AGENDA**

Regular Meeting—7:30 p.m.

1. Meeting Called to Order

Ms. Elissa Leonard, Board Chair

2. Approval of Minutes from the Previous Board of Managers' Meeting

Executive Session—September 9, 2019

Regular Monthly Meeting—September 9, 2019

3. Commission & Committee Matters

Financial Review Committee

- Presentation of the draft audited financial statements for FY2019 prepared by the independent auditing firm *Lindsey & Associates, LLC*

Mr. Louis Morsberger, Financial Review Committee Chair

Mr. Robert Diss, CPA, Vice President, Lindsey & Associates, LLC

4. Consent Agenda—Tree Removal Consent Agreement

**[A-2499 - Ms. Karen Kuchins and Mr. Nick Jacobs \(Contract Purchasers\)
3931 Oliver Street](#)**

Removal of a fifteen (15) inch diameter Zelkova tree in the rear yard to accommodate the proposed construction of an addition.

5. Variance & Special Permit Requests

**[A-7599 \(Variance\) Mr. William McClure & Ms. Juliet A. Drake
109 Summerfield Road](#)**

Replace an air conditioner, which would encroach a maximum of three feet, two inches (3'-2") into the five (5) foot side (northwest) yard setback for replacement units.

**[A-7603 \(Variance\) Mr. Werner Holtmeier & Ms. Natalia Szlarb
113 Hesketh Street](#)**

Construct first-story and second-story decks, which would encroach a maximum of four feet, nine inches (4'-9") into the twenty (20) foot rear (north) yard setback.

6. [Treasurer's Report](#)

Mr. Gary Crockett, Board Treasurer

7. Matters Presented for Board Consideration & Possible Action

Friends of Chevy Chase Circle

- Update on funding for repairs to the fountain and lighting in Chevy Chase Circle
Ms. Ruth Robbins
President, Friends of Chevy Chase Circle

Board Discussion: Phasing in reduced hours for the operation of gasoline-powered leaf blowers and a ban on their operation effective January 1, 2022
Mr. Gary Crockett, Board Treasurer & Liaison to the Environment & Energy Committee

Resolution No. 10-01-19: A Resolution to adopt the Plan Document for the Chevy Chase Village Deferred Compensation Plan

Resolution No. 10-02-19: An Ordinance to amend Chapter 8, “Buildings and Building Regulations”, Sec. 8-16, “Residential Building Construction Prohibitions”, to allow encroachment into the front yard setback for steps used to access the main structure when necessitated by compliance with Montgomery County building standards for riser height and depth of tread, including when the encroachment would violate a covenant

Resolution No. 10-03-19: An Ordinance to amend Chapter 8, “Buildings and Building Regulations”, Sec. 8-24, “Swimming Pools and Outdoor Therapeutic Baths”, to clarify that front, side and rear yard setbacks apply to therapeutic baths and that a protective cover is not required for an outdoor therapeutic bath if enclosed by a fence of the dimensions required for swimming pools, to exclude portable swimming pools from the requirement for protective covers, and to adopt conforming changes

Briefing Regarding Small Cell Towers

- Briefing regarding updates on small cell telecommunication towers at the federal and county levels and Board consideration and possible action to authorize the submission of comments on the industry petition to the Federal Communications Commission (FCC) to amend federal regulations for small cell telecommunications towers
Ms. Suellen Ferguson, Village Counsel

8. Police Report

Mr. John M. Fitzgerald, Police Chief

9. Manager’s Report

Ms. Shana R. Davis-Cook, Village Manager

Next Regular Board of Managers’ Meeting

Due to the Veterans’ Day Holiday, the Board’s Meeting in November will be held on **Wednesday**, November **20**, 2019.

***Please note:** To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village’s website at www.chevychasevillagemd.gov by clicking on “Board of Managers Meetings” under “Quick Links” on the homepage.*