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**Board of Managers Meeting  
Monday, September 13, 2021  
AGENDA**

**Executive Session—7:00 p.m.**

**NOTICE:** The Chevy Chase Village Board of Managers will convene in virtual open session and then vote on recessing into a virtual closed session, pursuant to Section 3-305(b) (1) of the General Provisions Article, Annotated Code of Maryland, to discuss personnel matters that affect a specific individual.

To join the virtual open session by video, visit <https://global.gotomeeting.com/join/481287381>.  
To join by phone dial 1(877) 309-2073 and use access code **481-287-381**.

All non-Board participants will be locked out of the virtual meeting once the closed session is called to order.

**Regular Meeting—7:30 p.m.**

This meeting will be conducted remotely, and there will be no in-person meeting attendance.

**Public Participation:** Participants who join via audio or video conference will be muted except for members of the Board, Legal Counsel and staff. Participants will be unmuted during periods of the meeting when public testimony is permitted.

To join via **video conference**, use the GoTo Meeting link below:

<https://global.gotomeeting.com/join/836867173>.

To join by **phone**, dial **1 (877) 309-2073** (toll free).

The meeting **access code** (for online or phone access) is: **836-867-173**.

Public comments or questions may also be made by emailing the Village office at [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov).

All electronic comments must be submitted by 4:00 p.m. on Monday, September 13, 2021.

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**2. Approval of Minutes from the Previous Board of Managers' Meetings**

Regular Monthly Meeting—July 12, 2021

### **3. Consent Agenda—Tree Removal Appeals**

#### **A-2647 (Tree Consent Agreement)**

**Mr. Michael Friedman and Ms. Adena Friedman**

**16 Magnolia Parkway**

Removal of two Southern Magnolia trees, each measuring twelve (12) inches in diameter, and two Flowering Cherry trees, one measuring ten (10) and the other twelve (12) inches in diameter, to accommodate the implementation of a proposed landscape plan.

#### **A-2648 (Tree Consent Agreement)**

**Mr. Michael Friedman and Ms. Adena Friedman**

**23 West Irving Street**

Remove of one Ash tree measuring eight (8) inches in diameter and one Elm tree measuring eight (8) inches in diameter to accommodate the implementation of a proposed landscape plan.

### **4. Appeals, Special Permit & Variance Requests**

#### **A-7986 (Variance Request)**

**Mr. Andrea Pescatori & Ms. Cecilia Caglio**

**37 Quincy Street**

Maintain a fence which was installed, and which measures six (6) feet in height along the east (Brookville Road) property line. The fence extends for a length of fifty-five (55) feet at which point it diminishes to a height of four (4) feet. The prior variance was issued conditioned on the fence being placed west of a line of trees located along the east property line. Instead, the fence was installed to the east of the line of trees, which was not permitted. This amendment seeks to authorize the placement of the fence in its current location.

#### **A-7978 (Special Permit Request)**

**Ms. Julia Anne Matheson & Mr. Timothy G. Slagle**

**5500 Kirkside Drive**

Replace a wood board fence located in the Grove Street public right-of-way measuring six (6) feet in height.

#### **A-7985 (a) & (b) (Special Permit Request)**

**Mr. Clifton Dalgard & Ms. Elizabeth Dalgard**

**29 Hesketh Street**

Maintain a driveway which was widened and which measures a maximum of:

- a) twenty-one (21) feet in width on private property, exceeding the allowable width on private property by six (6) feet; and
- b) twenty-one (21) feet in width in the Cedar Parkway public right of way, exceeding the allowable width in the public right-of-way by eleven (11) feet.

### **5. Treasurer's Report**

Mr. Gary Crockett, Board Treasurer

## 6. Matters for Board Discussion, Consideration & Possible Adoption

**Resolution No. 09-01-21:** An Ordinance to amend Chapter 3, Sec. 3-6, “Village Manager”, to authorize the Village Manager to determine that certain vaccinations and inoculations are required in order for all employees to be fit to perform the essential duties of their positions and to avoid endangering the health or safety of themselves or others in the course of their employment.

**Board Discussion** – Consideration of a Contract to Perform Stormwater Survey and Regulatory Review

### Contract Authorization Request

- Consulting Engineering Services: *Charles P. Johnson & Associates, Inc. (CPJ)*

**Resolution No. 09-02-21:** An Ordinance to amend the fiscal year 2022 budget to transfer \$24,800 from reserves to the “Public Works Vehicle Purchases” line item in the Capital Equipment budget to fund the purchase of one fully outfitted trash collection truck and one fully outfitted pick-up truck

### Purchase Authorization Requests

- Public Works – Fully Outfitted Trash collection truck  
(*Johnson Truck Center* - \$172,000)
- Public Works – Fully Outfitted Pickup truck  
(*Criswell Chevrolet, Inc.* - \$44,800)

## 7. Commission & Committee Matters

### **Personnel Commission**

- Board reappointment of Orrin Baird (Oliver Street) to serve as Chair, term ending September 2022
- Board reappointment of Gregory Ossi (Primrose Street) to serve a three-year term as a member, term ending September 2024

## 8. **Police Report**

Mr. John M. Fitzgerald, Police Chief

## 9. **Manager’s Report**

Ms. Shana R. Davis-Cook, Village Manager

- [Building & Tree Removal Permits and Permitting & Code Enforcement Activity Reports](#)
- [Capital and Infrastructure Upgrade Projects Report](#)
- [Village Hall Activity Report](#)

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**Next Regular Board of Managers’ Meeting**

Monday, October 11, 2021, at 7:30 p.m. (*Format TBD*)

***Please note:*** *If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*