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**Board of Managers Meeting  
Monday, June 12, 2023  
Village Hall  
AGENDA**

**Regular Meeting—7:30 p.m.**

Those who are unable to attend in person may access a livestream of the meeting.

Participants who join via audio or video conference  
will be muted until the matters subject to Public Hearing.

To join via **video conference**, use the GoTo Meeting link below:

<https://meet.goto.com/785931037>.

To join by **phone**, dial **1 (866) 899-4679** (toll free).

The meeting **access code** (for online or phone access) is: **785-931-037**.

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**Oath of Office Ceremony**

Conducted by Karen Bushell, Clerk of the Circuit Court for Montgomery County

**Election of Officers**

Board of Managers

**2. Approval of Minutes from the Previous Board of Managers' Meeting**

Executive Session—May 8, 2023

Regular Monthly Meeting—May 8, 2023

Executive Session—May 19, 2023

**3. Appeals, Special Permit and Variance Requests**

**A-8271 (a) and (b): Mr. Rajib Chanda and Ms. Kathleen Legg**

**111 East Melrose Street**

Construct an addition that exceeds the maximum allowed height for the main building as follows:

- a) The addition will measure thirty-seven feet, nine inches (37'-9") from the average grade of the property to the highest point of the roof (which exceeds the allowable maximum height of thirty-five (35) feet) and thirty feet, eight inches (30'-8") from the average grade to the mean height between the eaves and ridge (which exceeds the allowable maximum height of thirty (30) feet); and
- b) Featuring a cupola that measures forty-one feet, six inches (41'-6") from the average grade of the property to the highest point of the roof (which exceeds the allowable maximum height of thirty-five (35) feet).

4. **Treasurer’s Report**

Mr. Gary Crockett, Board Treasurer

5. **Matters for Board Discussion, Consideration & Possible Action**

**Friendship Heights Urban Design Study Scope of Work**

Mr. Elza-Hisel McCoy, Chief, Downcounty Planning

Mr. Tyler Milam, Planner, Downcounty Planning

Montgomery County Planning Department

**Revised Boxwood Area Concept Plan**

(located on Chevy Chase Circle between Magnolia Parkway and Grafton Street)

Village’s Consulting Landscape Architect, *EnviroCollab, LLC*

**Contract Authorization Request**

- Proposal for Design and Construction Management for the Belmont Avenue Extended Buffer Area Drainage Project in an amount not to exceed \$78,900: *Charles P. Johnson & Associates, Inc.*

**Village Personnel Matter**

- Monetary Bonus for Outstanding Performance

6. **Police Report**

Mr. John M. Fitzgerald, Police Chief

7. **Manager’s Report**

Ms. Shana R. Davis-Cook, Village Manager

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**Next Regular Board of Managers’ Meeting**

Monday, July 10, 2023, at 7:30 p.m. at the Village Hall

***Please note:***

- *In addition to live testimony, public comments or questions may also be made by emailing the Village office at [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov). Written comments pertaining to this meeting agenda must be submitted by 4:00 p.m. on Monday, June 12, 2023 to ensure circulation to members of the Board.*
- *If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village’s website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) by clicking on “Board of Managers Meetings” under “Quick Links” on the homepage.*