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**Board of Managers Meeting**  
**Monday, February 10, 2020**  
**AGENDA**  
**Regular Meeting—7:30 p.m.**

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**2. Approval of Minutes from the Previous Board of Managers' Meeting**

Regular Monthly Meeting—January 13, 2020

**3. Special Permit & Variance Requests**

**A-7661 (Special Permit) Mr. Colin Dowling & Ms. Nicola Dowling**  
**9 West Irving Street**

Construct a compliant driveway, expanded by a parking pad which would exceed the maximum allowed driveway width on private property by nineteen feet, seven and three quarter inches (19'-7.75") for a length of twenty feet, eight inches (20'-8").

**A-7662 (Variance) Mr. Justin W. Bausch & Ms. Elizabeth Bausch**  
**12 East Lenox Street**

Construct a balustrade over an existing non-conforming front porch roof. The front porch is being rebuilt and repaired and the proposed balustrade would expand the height of the nonconformity by two feet, four inches (2'-4").

**4. Treasurer's Report**

Mr. Gary Crockett, Board Treasurer

**5. Matters for Board Discussion, Consideration & Possible Adoption**

**Capital Improvement Project Briefing and Update** – Municipal Storm Drain Project along the block bordered by West Irving and Hesketh Streets and Magnolia and Cedar Parkways  
Mr. Robert (Bob) Palmer, Consulting Civil Engineer and Project Designer

**Resolution No. 02-01-20:** An Ordinance establish a process for the removal of trees located in the public right-of-way to accommodate private improvements.

**Resolution No. 02-02-20:** An Ordinance to adopt traffic and parking controls as authorized by Chapter 13 "Traffic Control Generally", Sec. 13-3. "Restriction of Traffic and Parking" on Oxford Street. (*Installation of a "No Parking Here to Corner" sign on eastbound Oxford Street, east of its intersection with Broad Branch Road.*)

### **Contract Authorization Requests**

- Second of two one-year contract extensions for Street Paving: *A.B. Veirs & Sons, Inc.*

## **6. Commission & Committee Matters**

### **Ethics Commission**

- Board reappointment of Robert Brewer (Grafton Street) as a member, term exp. 2/2023
- Board reappointment of Frank (Scot) McCulloch (Kirkside Drive) as Chair, term exp. 2/2021

## **7. Police Report**

Mr. John M. Fitzgerald, Police Chief

## **8. Manager's Report**

Ms. Shana R. Davis-Cook, Village Manager

- [Building & Tree Removal Permits and Permitting & Code Enforcement Activity Report](#)
  - [Capital and Infrastructure Upgrade Projects Report](#)
  - [Village Hall Activity Report](#)
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### **Next Regular Board of Managers' Meeting**

Monday, March 9, 2020 at 7:30 p.m. in the Village Hall

### **FY2021 Budget Work Session**

Monday, February 24, 2020 at 7:30 p.m. in the Village Hall

***Please note:** To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*