

Chevy Chase Village Board of Managers

July 13, 2009

BOARD OF MANAGERS

Douglas B. Kamerow, Chair	Absent
David L. Winstead, Vice Chair	Present
Robert L. Jones, Secretary	Present
Betsy Stephens, Assistant Secretary	Absent
Gail S. Feldman, Treasurer	Present
Timothy J. Trifilo, Assistant Treasurer	Present
Peter M. Yeo, Board Member	Present

STAFF

David R. Podolsky, Legal Counsel	Present
Ronald M. Bolt, Assistant Legal Counsel	Present
Geoffrey B. Biddle, Village Manager	Present
Roy Gordon, Police Chief	Absent
Adventino Dasilva, Police Sergeant	Present
Shana R. Davis-Cook, Assistant Village Manager	Absent
Michael W. Younes, Manager of Contracts and Capital Projects	Present
Doris M. Lyerly, Permitting and Code Enforcement Specialist	Present
Grace Brock, Community Liaison/Administrative Assistant	Present

Mr. David L. Winstead, of the Chevy Chase Village Board of Managers, called the meeting to order at 7:31 p.m. Dr. Kamerow and Ms. Betsy Stephens were absent. Mr. Peter Yeo arrived at 7:34 p.m.

Approval of the minutes from the Board's regular session and executive session held on June 8, 2009.

Ms. Feldman made a motion to approve the minutes of the Board's regular meeting held on June 8, 2009. Mr. Jones seconded the motion. Mr. Winstead, Mr. Jones, Ms. Feldman voted in favor of the motion. Mr. Trifilo was not yet a board member at the June 8, 2009 regular Board meeting and did not vote. Mr. Yeo had not yet arrived. The motion passed.

Approval of minutes from the Board's special review hearing and executive session held on July 7, 2009.

Ms. Feldman made a motion to approve the minutes of the Board's special review hearing and executive session held on July 7, 2009. Mr. Jones seconded the motion. Mr. Winstead, Mr. Trifilo, Mr. Jones, Ms. Feldman and Mr. Yeo voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's report was distributed to the Board prior to the meeting. Discussion followed.

Committee Reports

Budget Committee

The Budget Committee's report was distributed to the Board prior to the meeting. Committee Chair, Samuel Lawrence and the Board discussed the Committee's report, the *SafeSpeed* Program and what funds are available for the Capital Projects Program. Mr. Lawrence stated that the use of the available funds from the *SafeSpeed* Program for the Capital Projects Program needed to be encumbered by June 30, 2010.

Susie Eig of 34 West Kirke Street encouraged Committee involvement with the Capital Projects expenditures and that the Budget Committee should give the sidewalk at Laurel Park priority over Brookville Park. She also asked Mr. Lawrence to explain what the additional police expenditures were for. Mr. Lawrence stated that the Police Department will be purchasing public safety enhancements and adding one additional police officer for general patrol. Discussion followed.

Parks Committee

The Parks Committee's report was distributed to the Board prior to the meeting. Summer co-Chair Judy Elliott reported on a survey conducted by the Committee on the usage of the Village parks. Discussion followed

Mr. Yeo reported on his meeting with the playground equipment manufacturer and goals for a Village tot-lot that is not an eyesore to the surrounding residents. He stated that preparations are in the preliminary stages and that no decisions have been made or will be made without the input of the Parks Committee and Chevy Chase Village residents.

Ms. Elliot suggested using natural play structures in place of manufactured playground equipment.

Shawn Beeny of 5605 Park Street expressed his opposition to adding a structured playground to the Oliver Street Triangle Park.

Charles Monk of 4027 Oliver Street requested postponing the planning of the tot-lot until the Village residents are able to provide more input on this matter.

Ms. Amy Christaldi of 4031 Oliver Street asked why the Village was heading so quickly into the planning of the tot-lot when there are so many other matters to focus on this year. She does not think that spending \$5,000 on a site plan is responsible. Discussion followed.

Chevy Chase @ Home

Betty O'Conner of 137 Grafton Street and one of the Chevy Chase Village representative to Chevy Chase @ Home (CC@Home), requested Board approval of a new Committee exclusively

for seniors. She also reported on a survey that was done by CC@Home. She volunteered to be Chair of the Committee.

All Board members present unanimously supported the creation of the Chevy Chase Village Committee for Seniors and named Betty O'Connor as the Committee's Chair.

Decision on previous Appeals

None.

Appeals

A-1732: Mr. William J. Walsh, IV Revocable Trust, 24 Hesketh Street—Removal of one 21.0 inch in diameter Holly tree located in the rear yard of the property. Mr. and Mrs. Walsh presented the request. Discussion followed.

Tree Committee Chair Robert Elliott presented his support of the proposed removal.

Ms. Eig stated that she felt that the tree should not be removed.

Mr. Yeo made a motion to direct Counsel to draft a decision authorizing the removal of one 21.0-inch diameter Holly tree located in the rear yard of the property, provided the applicants reforest with at least one (1) deciduous hardwood tree which must be at least two and one-half inches (2 ½) in a caliper at the time of installation and must be of a species that achieves a mature height of at least forty-five feet (45'). Mr. Jones seconded the motion. Mr. Winstead, Mr. Jones, Ms. Feldman, Mr. Yeo and Mr. Trifilo voted in favor of the motion. The motion passed.

A-5574: Mr. Thomas W. Jarrett and Mrs. S. Martha A. Burke, 3 Quincy Street—Demolish an existing carport located in the rear of the property. Mr. Jarrett and Mrs. Burke were not present. The request was continued to the September Board Meeting.

Old Business

Resolution No. 06-03-09: An Ordinance to amend Chapter 8 of the Chevy Chase Village Code to clarify the height restrictions for main buildings by amending Sections 8-1 (e) and 8-17 (o). This resolution was introduced at the Board's June 8, 2009 regular meeting. Discussion followed.

Mr. Yeo made a motion to approve Resolution No. 06-03-09. Mr. Jones seconded the motion. All in favor. The motion passed.

Approval of the Memorandum of Understanding between the Maryland National Capital Park and Planning Commission and Chevy Chase Village for the Chevy Chase Open Space Property. Mr. Biddle explained that the MOU outlines the compensation for agreed upon work on the property.

Ms. Eig suggested that the Village look into using some of the funds from the *SafeSpeed* Program to apply toward lighting, paths and fences needed within the Chevy Chase Open Space Park.

Diane Kartalia of 5412 Grove Street requested that Grove Street residents be given advanced notice before the proposed charettes are held at the Village Hall.

Mrs. Feldman made a motion to approve the Memorandum of Understanding between the Maryland National Capital Park and Planning Commission and Chevy Chase Village for the Chevy Chase Open Space Property. Mr. Jones seconded the motion. Ms. Feldman, Mr. Jones, Mr. Yeo, Mr. Trifilo and Mr. Winstead voted in favor of the motion. The motion passed.

Verizon FIOS Technology Discussion

Mr. Podolsky updated the Board and residents regarding the possibility of providing FIOS service in Chevy Chase Village. Mr. Biddle requested authorization from the Board of Managers, to begin conversations with Verizon FIOS regarding the use of FIOS in the Village.

The Board suggested moving forward slowly while keeping in mind that the Village staff already has many things to do over the next few months. They also suggested that the staff start to discuss FIOS with *Verizon*.

Betty Tubbs of 5509 Montgomery Street supported discussions with *Verizon* regarding FIOS technology.

New Business

Susan Tate of 5904 Connecticut Avenue stated that she would like the Village to replace the two trees that have been removed in front of her house.

Streetlights Discussion

Mr. Biddle requested authorization to contract with Rummel, Klepper & Kahl (RK&K) to develop photometric plans using upgraded PEPCO-provided streetlights. Discussion followed.

The Board unanimously authorized RK&K to develop photometric plans using upgraded PEPCO streetlights.

Consent Schedule

Mr. Winstead outlined the following items on the consent agenda:

- Carry Forwards (*SafeSpeed* Program, FY 2009 to FY 2010)
 - Brookville Road Walkway--100% Drawings (Rummel, Klepper & Kahl) \$188,550
 - Photometric Engineering Services (Rummel, Klepper & Kahl) \$25,727
 - Police Cruiser/Equipment (Various) \$35,125
 - Hardware Systems (Capital Projects) \$4,000
- Supplemental Appropriations FY 2010

- \$15,000 from Reserves to Tax-based Parks, Trees & Greenspace for landscape design and art/renderings of potential playground equipment and screening in various locations and Brookville Road walkway graphics.
- \$20,000 from Reserves to Tax-based Administration operations for professional recruiting services.
- \$5,000 from Reserves to Tax-based Administration operations as-needed consulting services from Mid-Atlantic Inspection Services to support front office plan review, permitting and pro-active field code enforcement activities.
- \$6,600 from Reserves to Tax-based Village Building repair and maintenance to reconfigure and upgrade building main electrical circuitry.
- Executive Recruiting Services – Authorization for Village Manager to enter into contract with Management Partners, Inc.
- Resident Survey Support Services – Authorization for the Village Manager to enter into Contract with Candice Bennett & Associates for \$5,000 in technical and support services in association with execution of the 2009 Chevy Chase Village Resident Survey.
- Village Hall Electric Reconfiguration and Upgrade – Authorization for the Village Manager to enter into contract with W. K. Trunnell Electric, Inc. to provide labor and materials to reconfigure and upgrade main building circuitry. Discussion followed.

Mr. Yeo made a motion to approve all items on the consent agenda. Ms. Feldman seconded the motion. Mr. Winstead, Mr. Jones, Ms. Feldman, Mr. Yeo and Mr. Trifilo voted in favor of the motion. The motion passed.

Chairman’s Report

None.

Manager’s Report

None.

Police Report

The monthly Police Report was distributed to the Board prior to the meeting. Discussion followed regarding recent vehicle break-ins and the Police Department’s plan for addressing the recent crimes.

Ms. Feldman made a motion to adjourn the open meeting and to convene in closed session pursuant to State Government Article Section 10-508 (a) (3) to consider the acquisition of real property for a public purpose and matters related thereto, and pursuant to State Government Article Section 10-508 (a)(1)(i) to discuss the appointment, employment, compensation and other related matters with respect to a new Village Manager, who is an employee over whom it has jurisdiction. Mr. Trifilo seconded the motion. Mr. Winstead, Mr. Jones, Ms. Feldman, Mr. Yeo and Mr. Trifilo voted in favor of the motion. The motion passed. The meeting adjourned at 9:55 p.m.

Secretary, Chevy Chase Village Board of Managers

Final