CHEVY CHASE VILLAGE
BOARD OF MANAGERS
JULY 13, 2015

STAFF REPORT

TO: BOARD OF MANAGERS

FROM: MELISSA WIAK, COMMUNITY LIAISON

DATE: 7/7/2015

SUBJECT: VILLAGE HALL USE POLICIES

Background

In response to decreased participation in adult classes held in the Village Hall, I met with the Building Facilities Commission (which includes Commission Chair Pamela Murphy (East Kirke Street), Carole Lee (East Irving Street) and Anne Shields (West Kirke Street)) to assess the Village's current requirements for classes. Below is a summary of the points covered and a series of recommendations for the Board's consideration:

Recommended Policy Changes for Classes Held in the Village Hall

1. **Change the residency requirement for classes; requiring one (1) participant to be a Chevy Chase Village resident for each adult class.** At the Commission's February 13 meeting, it instructed staff to research class requirements for neighboring municipalities, specifically those held in the Town of Somerset and at the Edgemoor Club. After reviewing neighboring municipalities' class requirements at its February 27 meeting, the Commission decided to restructure the resident requirement and proposed the above alteration at the Village Board's April 13 meeting. The Board agreed to allow a waiver for spring classes, but decided this topic needed further consideration. Ultimately, the waiver for spring classes had no effect on enrollments for the adult yoga class, and the class was canceled. The proposed change is sought to prevent class cancellations due to the failure to meet the resident ratio requirement (currently set at 50/50, resident to non-resident) and to increase the variety of classes the Village offers. Class fees and minimum enrollment requirements will remain unchanged.
2. **Change the advertisement of classes to indicate that Village residents receive a 25% discount on the enrollment fee rather than stating that non-residents pay 25% in addition to the base enrollment fee.** While the 25% difference will remain in place, the Commission suggests advertising the amended wording to garner more interest by highlighting the discounted price afforded to Village residents.

Board Action Requested/Draft Motion

Pursuant to Section 7-4 (b) of the Village Building Facilities Ordinance, the Building Facilities Commission requests Board approval of the above recommendations.