
Chevy Chase Village Board of Managers Meeting
Monday, February 13, 2012
7:30 p.m.
AGENDA

Special Public Safety Presentation Scheduled to begin at 7:00 p.m.

Prior to the Board of Managers' regular meeting, several guests from the local public safety community will provide a presentation regarding recent efforts related to public safety. These guests include Maryland State's Attorney for Montgomery County **John McCarthy** and Senior Assistant State's Attorney **Stephen Chaikin**; Commander **David Falcinelli** of the 2nd Police District (Bethesda) and Detective Sergeant **Michael Hartnett** for Montgomery County Police; and Commander **Michael Reese** for the 2nd District of the Metropolitan Police Department (District of Columbia).

Regular Meeting Agenda

- 1. Meeting Called to Order** **7:30**
Ms. Patricia S. Baptiste, Chair

- 2. Approval of Minutes from the Previous Meeting** **7:30-7:35**
Board of Managers' Regular Meeting—January 9, 2012

- 3. Appeals** **7:35-7:50**

A-6082 (a) Variance & (b) Special Permit Requests
Ms. Carissa S. Marino & Mr. Andrew C. Marino, 11 Primrose Street
(a) Relocate and construct front steps that extend a maximum of twelve feet, eight inches (12'-8") forward of the twenty-five (25) foot front building restriction line; and
(b) Relocate and install a lamp post along a relocated front walkway (in the Primrose Street public right-of-way). The proposed new lamp post would be located four-feet, nine and one-half inches (4'-9 ½") from the public sidewalk.

A-6083 Retroactive Special Permit Request
Ms. Susanne S. Demmerle & Mr. Stefan Demmerle, 5501 Kirkside Drive
Maintain an external air conditioning unit that was installed in the south (front) Western Avenue yard and which encroaches three feet, one inch (3'-1") forward of the front building restriction line.

- 4. Treasurer's Report** **7:50-8:00**
Mr. Gary Crockett, Assistant Treasurer

- 5. Police Report** **8:00-8:10**
Mr. John M. Fitzgerald, Chief of Police

- 6. Legal Counsel Report** **8:10-8:15**
Mr. David R. Podolsky, Village Counsel

7. Committee & Commission Reports

8:15-8:45

Chevy Chase Open Space Committee

Ms. Meredith Wellington, Chair

Elections Committee

- Board Appointment to fill expired term of Irwin Pernick, Hesketh Street

Ethics Commission

- Board Appointment to fill expired term of Richard Leach, West Kirke Street

Traffic Committee

Mr. Porter Wheeler, Chair

8. Old Business & Status Reports

8:45-9:45

Public Hearing on Resolution No. 01-01-12: An Ordinance to amend Chapter 17 of the Village Code to expand the circumstances in which a tree may be removed, destroyed or its health substantially impaired upon authorization of the Village Manager and to establish an alternate procedure for obtaining approval from the Board of Managers to remove, destroy or substantially impair the health of a tree on private property protected by Chapter 17 of the Village Code

Status Reports on:

- **Streetlight Upgrade Project**
- **State Highway Administration’s Wisconsin Avenue Sidewalk Project**

Mr. Michael W. Younes, Director of Municipal Operations

Records Retention Schedule

Ms. Shana R. Davis-Cook, Village Manager

Status Report and Policy Consideration—Delinquent Collections, *SafeSpeed* Program

Mr. John M. Fitzgerald, Chief of Police

9. New Business

9:45-10:00

Contract Award Authorization

- Landscape Maintenance Services

Budget Reallocation Request

- Budget reallocation in the amount of \$9,000 from “Legal Counsel-General” to “Capital & Special Projects, Projects” for a Proposal from the Village Arborist for the “First Phase of Inventory and GIS Mapping of Trees in the Public Right-of-Way”

10. Manager’s Report

Ms. Shana R. Davis-Cook

10:00-10:10

for remainder

11. Staff Reports

- Building & Tree Removal Permits and Permitting & Code Enforcement Activity Reports
Ms. Ellen Sands, Permitting & Code Enforcement Coordinator
- Capital and Infrastructure Upgrade Projects Report
Mr. Michael Younes, Director of Municipal Operations
- Village Hall Activity Report
Ms. Grace Brock, Community Liaison/Administrative Assistant

Next Regular Board of Managers' Meeting

Monday, March 12, 2012 at 7:30 p.m.

Board of Managers' FY2013 Budget Work Sessions

Thursday, February 16, 2012 at 7:30 p.m.

Monday, March 5, 2012 at 7:30 p.m.

***Please note:** To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at www.chevy ChaseVillageMD.gov by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*